


1971

# Workbook of Letters

Ruthanne Brown

*School for International Training*

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SCHOOL FOR INTERNATIONAL TRAINING  
MAT

WORKBOOK OF LETTERS

Ruthanne Brown  
1971

M. Theobald  
688

TO THE TEACHER

This workbook is designed to provide adult immigrants (especially French-Canadians), whose English proficiency is at an intermediate to advanced level, with the kind of writing practice they will need in order to function more effectively and independently in the American culture.

The workbook centers around M. Henri LeCroix. M. LeCroix has spent most of his life in Sherbrooke, Quebec, but has decided to emigrate, with his family, to the United States in the hope of improving his standard of living and his employment opportunities.

The layout of the workbook follows the progress of Henri's emigration. Included are a variety of forms, applications, notes and letters which native Americans take for granted, but which immigrants often find confusing and difficult.

The content of the workbook is intended to be flexible enough to allow a variety of approaches and uses by the teacher depending on the needs of the class. Accordingly, varying degrees of background work and explanation, e.g. newspaper ads, bus schedules or job applications, will be required preliminary to actual writing by the student. There is also ample opportunity to make the materials more real by supplementing them with field trips, guest speakers and other actual experiences with which the students may identify.

The ultimate aim of the workbook is to enable the student to apply the classroom practice provided by these materials to his daily activities away from the control of the classroom.

JOURNAL

January 17, 1971

The work in the mill is still very slow. Pay is low and I doubt that it will improve. My friends say that there are better jobs in the United States. Helen and I talked about moving. We decided it is the best thing to do. So, tomorrow I am going to check the want ads in the American newspapers. Then I will write some letters.

Michael lost his gloves at school today. He thinks one of his friends took them. I hope so. We can't afford to buy new ones.

INDUSTRIAL FREEWAY CORP.  
50-14 Steubay St., L.I.C.  
"R" train to Steubay St.

**PART TIME MALE**

Rockaway Area. Available 2 hours  
daily afternoons and Sunday AM.  
Car and cash security. Excellent  
Income.

CALL 474-0708  
MR. PARAVELLA

PART TIME—Full Time. Drivers—  
Stock Clerks, 1/2 Ton Parcel, Know  
Stock Clerks, 1/2 Ton Parcel, Police.

We need a part time male in the Rockaway area. He must be available for two hours every day during the afternoon, and Sunday morning. We will provide a car and cash security. You can earn an excellent income. If you are interested, call Mr. Paravella at 474-0708.

-----

Answer the following questions on the basis of the advertisement and explanation above.

1. Is the job for a man or a woman?
2. Where is the job?
3. What are the hours of the job?
4. Who is the employer?

MAN — GENERAL  
MAINTENANCE WORK  
IN JEWELRY STORE  
References required. Age no barrier.  
Pleasant surroundings. 40 hour 5 day  
week. Many employee benefits.  
BUSCH'S JEWELRY CO.  
166-05 Jamaica Ave. Jamaica

We need a man to do general maintenance work in a jewelry store. References are required. Age is no barrier. The working surroundings are pleasant. The work week is 40 hours, 5 days per week. There are many employee benefits. Apply to:

Busch's Jewelry Co.  
166-05 Jamaica Avenue  
Jamaica, New York

-----  
Answer the following questions on the basis of the advertisement and explanation above.

1. Where is the job?
2. What kind of work is involved?
3. Is there an age limit for employees?
4. What is the address of the employer?

- .. Inspectors
- .. Assemblers
- .. Calibrators

With or without exp.

Modern air conditioned plant,  
automatic increases, 10½ paid  
holidays, complete medical cov-  
erage, profit sharing plan.

Apply 8 AM-4:30 PM daily

Computer Instruments Corp.  
92 Madison Ave. Hempstead  
(516) 483-8200

An Equal Opportunity Employer

We need inspectors, assemblers, and calibrators with or without experience. You will work in a modern, air conditioned plant and will receive automatic pay increases. We provide 10½ paid holidays per year, complete medical coverage and an employee profit sharing plan.

Apply from 8AM to 4:30PM daily to: Computer Instruments Corp.  
92 Madison Ave.  
Hempstead, New York

Our phone number is: (516) 483-8200. We are an equal opportunity employer.

-----  
Answer the following questions on the basis of the advertisement and explanation above.

1. Is experience needed for the job?
2. What are the working conditions?
3. How many holidays are allowed?
4. When may an applicant apply?



We need a maintenance man for the day or night shift. He must be experienced in repair and maintenance of all machinery and in making parts using a lathe, milling machine and grinder.

Only permanent positions are open. We provide generous paid benefits. Apply to: Standard Motor Products  
37-18 Northern Blvd.  
Long Island City, New York

To reach our office take the Independent "GG" train to the 36th Street Station.

-----

Answer the following questions on the basis of the advertisement and explanation above.

1. What kind of work is involved?
2. What kind of experience is necessary?
3. Is this a part-time job?
4. How can you reach the employer's office?



MEN-NO EXPERIENCE

Salary \$130-\$156 St.

JAMAICA, QUEENS AREA

Milk co. seeks several matu. e-minded, married men, over 25 years, with drivers license. Must have proven job stability and not afraid of physical labor. 5-62 49 hr week (incl. either Sat. or Sun.). No rush hour travel.

HONEYWELL FARMS


154-21 SOUTH ROAD, JAMAICA  
(one block south of Liberty Ave)  
See Irving Spatz wedges, 10 AM-2 PM

OR CALL JA 6-3152

An equal opportunity employer


Answer the following questions on the basis of the advertisement above.

1. What is the starting salary?
2. Is there an age limit for employees?
3. Is there a possibility of weekend work?
4. Name a benefit of the job.

17 Male Help Wanted 

REPRESENTATIVE, no age limit, take charge of protected territory. High commission and bonuses—call on established and new accounts. — Training provided—no investment. For personal interview write Bob Brandt, Executive Plaza, 205 Touhy Avenue, Park Ridge, Illinois 60069.

WANTED: Night man for 11-7 shift. Bob's Interstate Sunoco, Putney. Call 387-4207.


17 Male Help Wanted 

**WANTED  
PRESS ROOM HELP**


**FULL TIME  
EXCELLENT  
BENEFITS**

**APPLY TO  
PRESS ROOM**

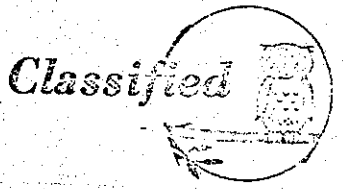
**BRATTLEBORO  
DAILY REFORMER**

17 Male Help Wanted 

EXCELLENT OPPORTUNITY for someone who wants to earn top wages in a challenging sales career. Automobile furnished, fringe benefits, profit sharing plan, hospitalization, excellent working conditions. Must enjoy working with people. Send complete resume to Box 140, c-o The Reformer.

18 Male/Female Help Wanted 

DESK CLERK wanted part time. Reply to Box 144, c-o The Brattleboro Reformer.



**DAIRY FARMER:** Mechanically inclined, able to milk cows. Top wages, paid vacation and comfortable private home. Allard's Farms, 41 South Maple Street, Hadley, Mass. 01035.

COUPLES willing to work hard at a business of their own. Start part time and build for their own financial security. Write Box 141 c-o Brattleboro Daily Reformer.

Answer the following questions on the basis of the advertisement for a dairy farmer above.

1. What kind of farmer is wanted?
2. What qualifications are necessary for the job?
3. Name two benefits of the job.
4. Name the employer and give his address.

• WANT ADS (Male)

**FACTORY HELP**  
**DAY OR NIGHT**

We have need for EXPERIENCED MEN  
in the following areas:

MACHINE SHOP Able to set-up	CONTROLLER, WIRERS GENERAL HELPERS
IRON WORKERS	SHIPPING & RECEIVING

GOOD PAY & fringe benefits. Apply or call:  
**ARMOR ELEVATOR CO.**  
60-01 31 Ave Woodside, NY  
Call: 274-8000  
An Equal Opportunity Employer

Write four questions of your own on the basis of the advertisement above.

**FACTORY HELP**  
ALL SHIFTS  
—NO EXPERIENCE—  
(WILL TRAIN)  
**LEARN-EARN-ADVANCE**  
Good Working Conditions  
Shift Bonuses-Overtime  
Excellent Company Benefits  
Near Freys & LHR  
CALL OR APPLY:  
Personnel Dept. 516-775-8000  
**CELLU-CRAFT INC.**  
34-01 4th AVE. NEW HYDE PK. LI  
3401 4th AVE. NEW HYDE PK. LI

Write four questions of your own on the basis of the advertisement above.

Copy the letter and complete the greeting and closing.

125 Rue Souvent  
Sherbrooke, Quebec  
Canada  
January 19, 1971

Personnel Department  
Cellu-Craft Inc.  
1401 4th Avenue  
New Hyde Park, L.I.  
New York, New York

\_\_\_\_\_ :  
I read your advertisement in the New York Times yesterday and would like to apply for the job.

My experience is as follows:

1. Sherbrooke Metal Company. 1965-71. Machine shop. Shipping and receiving department.
2. Bordeau Gas and Oil Company. 1963-65. Station attendant.
3. Dairy farm. Twenty years. Thorough knowledge of all farm machinery and methods.

I am 28 years old, married and have two young children. I have completed the equivalent of an American high school education. My family and I hope to move to the United States very soon.

I can send references on request. Thank you for your consideration. I hope to hear from you soon.

\_\_\_\_\_  
*Henri LeCroix*

Henri LeCroix

Copy the letter and complete the heading, inside address, greeting and closing.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ :

I read your advertisement in the Brattleboro Reformer for a dairy farmer and would like to know more about the job.

My experience is as follows:

- Sherbrooke Metal Company. 1965-71. Machine shop. Shipping and receiving department.
- 2. Bordeau Gas and Oil Company. 1963-65. Station attendant.
- 3. Dairy farm. Twenty years. Thorough knowledge of all farm machinery and methods.

I am 28 years old, married and have two young children. I have completed the equivalent of an American high school education. I will send references on request.

The job sounds very interesting. Please send more details as soon as possible. We would like to move to the United States very soon.

Thank you for your consideration. I look forward to hearing from you.

\_\_\_\_\_  
*Henri LeCroix*

Henri LeCroix

Copy the letter placing capitals and punctuation where they belong.

125 rue souvent  
sherbrooke quebec  
canada  
january 19 1971

personnel director  
armor elevator company  
60-01 31 avenue  
woodside new york

dear sir

i am answering your advertisement in today's new york times for  
factory help.

i am 28 years old and i have had seven years of experience at  
the sherbrooke metal company. i worked in the shipping and receiving  
department and in the machine shop. before i worked for the sherbourg  
metal company, i worked part time in a gas station and on my fathers  
farm. i have the equivalent of an american high school education.

i will send references on request.

thank you for your consideration.

sincerely yours

  
henri lecroix

Copy the letter, putting the parts into their proper places and order.

Personnel Manager  
Honeywell Farms  
154-21 South Road  
Jamaica, New York

I would like to apply for the job you advertised in the New York Times on January 18, 1971.

I have many years of experience in the dairy industry and seven years of experience with the Sherbrooke Metal Company. I am also a very good driver.

I am 28 years old, married and have two children. I have completed the equivalent of an American high school education. My family and I hope to move to the United States very soon. Please let me know if the job is still open.

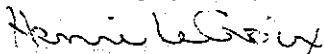
I will send references on request.

Thank you for your cooperation. I look forward to hearing from you.

125 Rue Souvent  
Sherbrooke, Quebec  
Canada  
January 19, 1971

Dear Sir:

Sincerely yours,



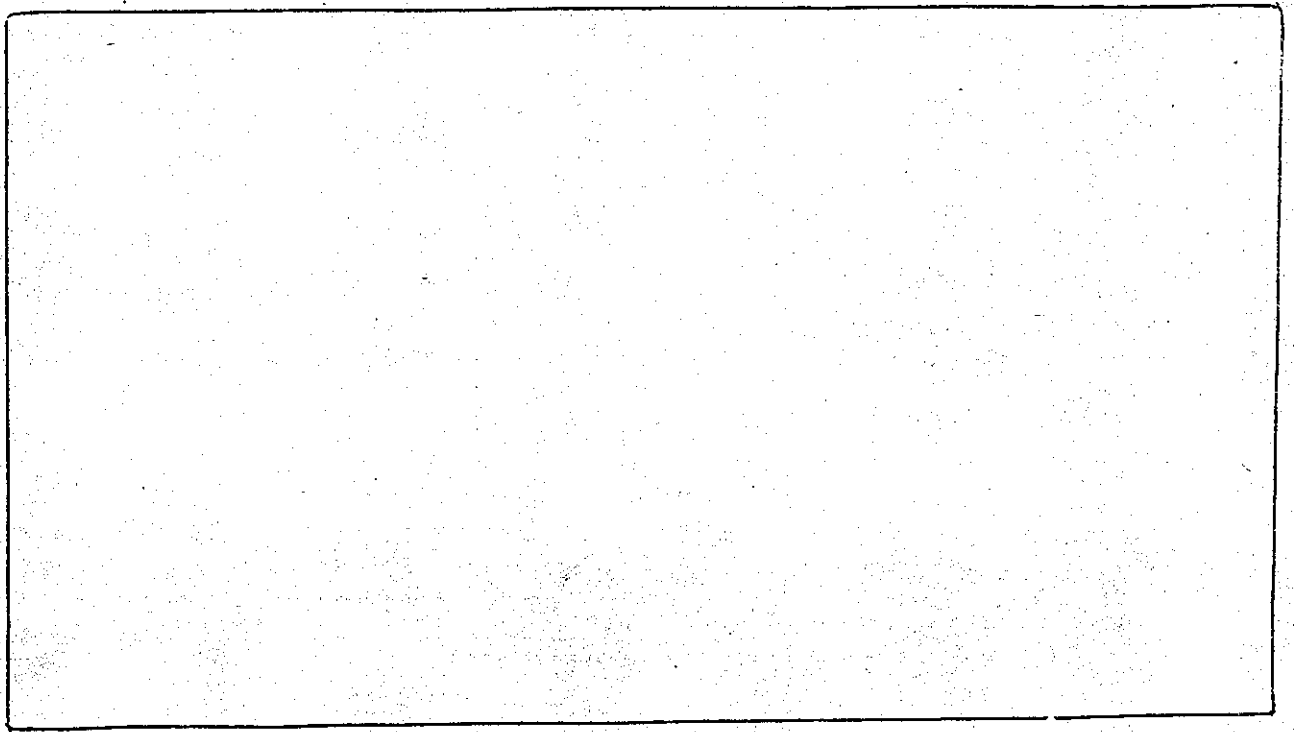
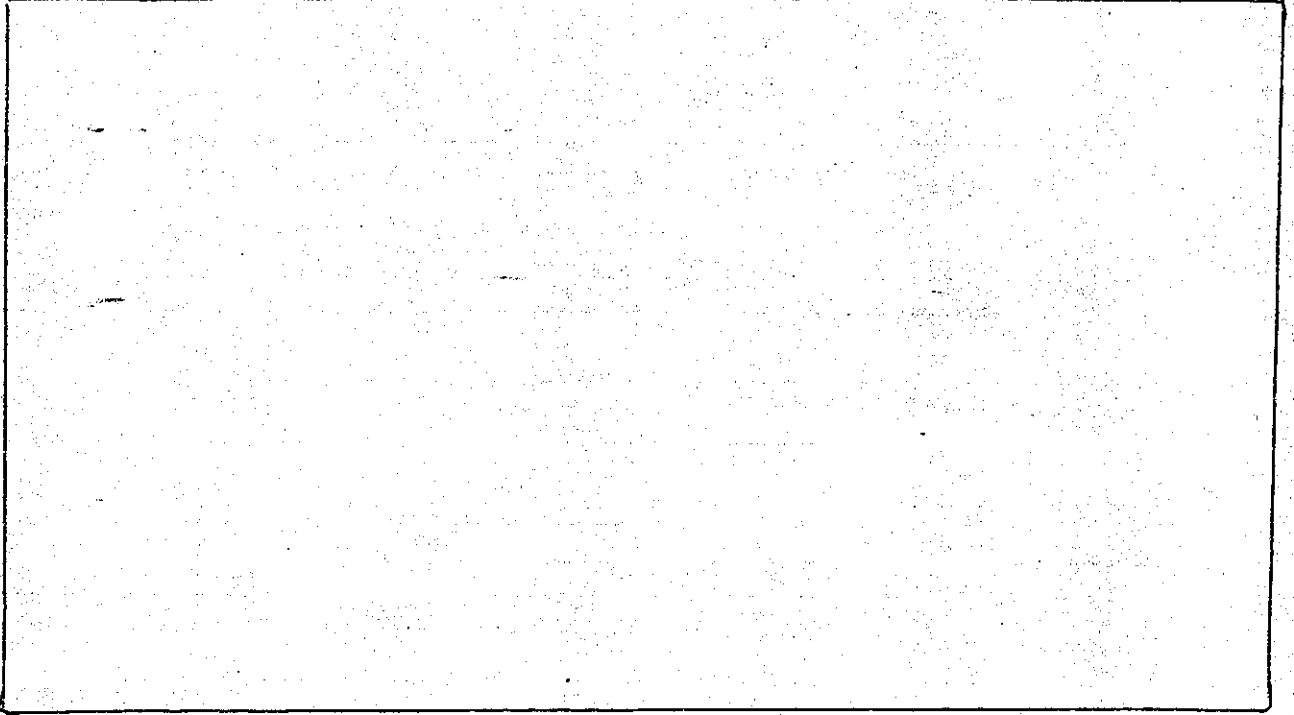
Henri LeCroix



Below is an envelope that Henri has addressed himself.  
Address the blank envelopes on the following page to two of  
the firms to which Henri is writing for jobs.  
the

Mr. Henri LeCroix  
125 Rue Souvent  
Sherbrooke, Quebec  
Canada

Personnel Manager  
Honeywell Farms  
154-21 South Road  
Jamaica, New York



JOURNAL

January 19, 1971

Today I sent four letters to companies in the United States. They were difficult to write. I wasn't sure of what to say. I hope they will write back soon.

Helen and I have decided we want to move to New York. Her cousin lives in White Plains and there are many schools and universities where I can study.

Michael found his gloves. He was right. One of his friends had them. Now Suzanne needs new shoes.

JOURNAL

January 25, 1971

I received letters and job application forms today from three of the companies I wrote to last week. They are very confusing. I will need some practice so I don't make any mistakes on them.

The farm job isn't open any more. I'm disappointed because I like farm work. I hope one of the other places will hire me.

Tomorrow is Uncle Maurice's birthday. He will be 63. I hope he likes the gift I sent him.

Of the applications that follow, the first has been completed by Henri LeCroix for practice.

Complete the remaining applications as if you were applying for the job. Be sure to give all the information as it is requested on the form.

**R. S. VON T COMPANY**  
**APPLICATION FOR EMPLOYMENT**

PLEASE PRINT REQUIRED INFORMATION AND SIGN FORM WHEN COMPLETED.

MR. LECROIX HENRI FRANCOIS SOCIAL SECURITY NO. 1-27-71  
 (GROSS OUT TWO) LAST NAME FIRST NAME DATE  
 ADDRESS 125 RUE SOUVENT SHERBROOKE, QUEBEC, CANADA TELEPHONE NO. 514-787-3600 OWN  MESSAL  
 CITY STATE ZONE  
 PREVIOUS ADDRESS \_\_\_\_\_ MAIDEN NAME \_\_\_\_\_  
 IN CASE OF EMERGENCY, NOTIFY Mrs. HENRI F. LECROIX COMPLETE ADDRESS SAME AS ABOVE RELATIONSHIP, IF SPOUSE OR PARENT SPOUSE

TYPE OF WORK DESIRED RECEIVING, SHIPPING & WAREHOUSE  
 REFERRED BY \_\_\_\_\_  
 \*DATE OF BIRTH 6/6/43 NAME \_\_\_\_\_  
 AGE 28 (AGE LAST BIRTHDAY) AMERICAN CITIZEN NO  
 LENGTH OF TIME RESIDED IN LOCALITY 20 YRS.  
 CHECK ONE: SINGLE  MAR.  DIV.  WID.  SEP.   
 NO. OF CHILDREN 2  
 NO. OF DEPENDENTS FULL 3 PARTIAL \_\_\_\_\_  
 HEIGHT 6'1" WEIGHT 195 lbs.  
 HAVE YOU EVER BEEN INCAPACITATED DUE TO ILLNESS OR ACCIDENT? NO  
 IF SO, WHEN \_\_\_\_\_  
 HAVE YOU ANY CHRONIC AILMENT OR DEFECTS IN SIGHT, HEARING, LIMBS, ETC. NO

NAME OF COMPANY SHERBROOKE METAL CO. POSITION MACHINIST,  
 COMPLETE ADDRESS RUE DE LA GAUCHE SHERBROOKE, QUEBEC, CANADA POSITION RECEIVING SALARY \$2/HR. DATE EMPLOYED 1965 DATE LEFT 1971  
 NAME OF COMPANY BOURDEAU GAS & OIL CO. POSITION STATIONER, REASON FOR LEAVING LOW USAGES  
 COMPLETE ADDRESS RUE EAU CLAIRE SHERBROOKE, QUEBEC, CANADA SALARY \$1.50/HR. DATE EMPLOYED 1963 DATE LEFT 1965  
 NAME OF COMPANY \_\_\_\_\_ POSITION \_\_\_\_\_ REASON FOR LEAVING LOW WAGES  
 COMPLETE ADDRESS \_\_\_\_\_ SALARY \_\_\_\_\_ DATE EMPLOYED \_\_\_\_\_ DATE LEFT \_\_\_\_\_

PERSONAL REFERENCES (GIVE THREE, SUCH AS DOCTOR, OTHER PROFESSIONAL PERSON, OR FRIEND. DO NOT GIVE RELATIVES OR FORMER EMPLOYERS.)  
 NAME GEORGES CORREAU COMPLETE ADDRESS TOULLEND DE LA MER, SHERBROOKE  
 NAME JEAN VALLEY COMPLETE ADDRESS 78 RUE DE LA GUERRE, SHERBROOKE OCCUPATION PREST  
 NAME MARCEL CUSANO COMPLETE ADDRESS 317 RUE DU VIN, SHERBROOKE OCCUPATION DOCTOR  
 OCCUPATION MECHANIC

I FULLY AGREE TO BECOME A MEMBER OF THE EMPLOYEES' RETIREMENT PLAN AND THE GROUP LIFE INSURANCE PLAN WHEN ELIGIBLE. I AGREE TO RETIREMENT PLAN IF MY EMPLOYMENT TERMINATES BEFORE RETIREMENT.  
 I UNDERSTAND THAT PERMANENT EMPLOYMENT IS SUBJECT TO SATISFACTORY REFERENCE CHECKS AND TO ACCEPTANCE BY THE BONDING COMPANY.

EDUCATION	NAME OF SCHOOL ATTENDED	NUMBER OF YRS	DATE LEFT
GRADE SCHOOL	<u>BOULVALEST OF U.S.</u>		
JUNIOR HIGH SCHOOL	<u>HIGH SCHOOL DIPLOMA</u>		
SENIOR HIGH SCHOOL			
COLLEGE			

NAME ANY SPECIAL TRAINING OR COURSES \_\_\_\_\_  
 HAVE YOU EVER WORKED FOR GRANT CO? NO  
 IF SO, WHEN \_\_\_\_\_ WHERE \_\_\_\_\_  
 DO YOU KNOW ANY VEMONT EMPLOYEES? NO IF SO, WHOM? \_\_\_\_\_  
 DO YOU HAVE ANY RELATIVES WORKING FOR VEMONT CO.? NO IF SO, STATE NAMES \_\_\_\_\_  
 IF EMPLOYED BY VEMONT CO., WOULD YOU BE HOLDING ANOTHER JOB AT THE SAME TIME? NO IF SO, HOW MANY HOURS PER WEEK \_\_\_\_\_  
 WOULD YOU WORK FOR VEMONT COMPANY IN ANOTHER TOWN? YES

CHECK WORK IN WHICH YOU HAVE HAD EXPERIENCE  
 TYPING  SHORTHAND  
 INVOICING  BOOKKEEPING  
 PAY ROLL  SELLING  
 STOCKROOM  
 WHAT LINES DID YOU SELL? \_\_\_\_\_  
 CHECK MACHINES YOU KNOW HOW TO USE  
 TYPEWRITER  ADDING MACHINE  
 CALCULATOR  DICTAPHONE  
 KEY PUNCH  COMPTONETER  
 MIMEOGRAPH  SWITCHBOARD  
 OTHER MACHINES INDUSTRIAL  
 LIST HOBBIES: SPORTS, CARPENTRY  
AUTO REPAIR

Answer the following questions about Henri LeCroix from the information given in the application.

1. What is Henri's middle name?
2. What is his phone number?
3. In what month was Henri born?
4. How tall is Henri?
5. Name two of Henri's hobbies.
6. Who should be notified in case of emergency?
7. Does Henri have any sight defects?
8. Name the occupations of two of Henri's references.
9. How much did Henri earn when he worked for the Bordeaux Gas and Oil Company?
10. Which company did Henri work for most recently?

PRELIMINARY EXERCISES:

PRINT NAME (LAST) (FIRST) (M)			AGE	DATE OF BIRTH MO. DAY
PRINT MAILING ADDRESS (NUMBER & STREET) (CITY) (ZONE) (STATE)				
PRINT TELEPHONE NUMBER			SOCIAL SECURITY NUMBER	
SIGNATURE (FIRST) (MIDDLE) (LAST)			DATE	

(# 1)

NAME (L) (F) (M)			TELEPHONE
ADDRESS			
DATE OF BIRTH	AGE	SOC. SEC. NO.	
SIGN YOUR NAME			DATE

(# 2)



(# 3)

NAME (L) (F) (M)	TEL.
ADDRESS	
SOC. SEC. NO.	D. O. B. M. D. Y.
SIGNATURE	DATE

(# 4)

NAME	D. O. B.
ADDRESS	
SOC. SEC.	TEL.
SIG.	DATE

# APPLICATION FOR POSITION

## R. F. WADSWORTH CO.

DATE \_\_\_\_\_

FULL NAME \_\_\_\_\_ AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

ADDRESS \_\_\_\_\_ TELEPHONE No. \_\_\_\_\_ SOCIAL SECURITY No. \_\_\_\_\_

POSITION APPLIED FOR \_\_\_\_\_ FULL TIME \_\_\_\_\_ PART TIME \_\_\_\_\_ SATURDAY ONLY \_\_\_\_\_

HOW LONG HAVE YOU LIVED AT THE ABOVE ADDRESS? \_\_\_\_\_ HOW LONG HAVE YOU LIVED IN THIS CITY? \_\_\_\_\_

HAVE YOU PROOF OF AGE? \_\_\_\_\_ IS ANYONE DEPENDENT ON YOU FOR SUPPORT? \_\_\_\_\_ WHO? \_\_\_\_\_

IF CHILDREN, HOW MANY? \_\_\_\_\_

HAVE YOU EVER BEEN IN THE EMPLOY OF R. F. WADSWORTH CO. \_\_\_\_\_

IF SO, WHEN AND WHERE? \_\_\_\_\_

HAVE YOU A RELATIVE NOW EMPLOYED BY R. F. WADSWORTH CO. \_\_\_\_\_

IF SO, GIVE NAME AND RELATION \_\_\_\_\_

WHERE EMPLOYED? \_\_\_\_\_

IF MARRIED, HUSBAND'S OR WIFE'S NAME \_\_\_\_\_

WHERE EMPLOYED? \_\_\_\_\_

FATHER'S FULL NAME \_\_\_\_\_

MARK AN "X" IN THE SQUARE IN FRONT OF THE WORDS THAT FIT YOUR CASE

<input type="checkbox"/> SINGLE	<input type="checkbox"/> LIVING W/PARENTS
<input type="checkbox"/> MARRIED	<input type="checkbox"/> HOUSEKEEPING
<input type="checkbox"/> WIDOWED	<input type="checkbox"/> LIVING W/RELATIVES
<input type="checkbox"/> SEPARATED	<input type="checkbox"/> BOARDING
<input type="checkbox"/> DIVORCED	<input type="checkbox"/> ROOMING

EDUCATION	NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	COURSE PURSUED	DATE LEFT	DID YOU GRADUATE?
HIGH SCHOOL . . . . .	_____	_____	_____	_____	_____
COLLEGE . . . . .	_____	_____	_____	_____	_____
BUSINESS SCHOOL . . . . .	_____	_____	_____	_____	_____

NAME TWO REFERENCES (NOT RELATIVES), STATING BUSINESS OR PROFESSIONAL, WHO HAVE KNOWN YOU OVER ONE YEAR:

1: \_\_\_\_\_ OCCUPATION \_\_\_\_\_

2: \_\_\_\_\_ OCCUPATION \_\_\_\_\_

LAST EMPLOYER _____	POSITION _____	DATE EMP. _____	DATE LEFT _____
ADDRESS _____	SALARY _____	MO. _____	MC. _____
KIND OF BUSINESS _____	REASON FOR LEAVING _____	YR. _____	YR. _____
2ND LAST EMPLOYER _____	POSITION _____	DATE EMP. _____	DATE LEFT _____
ADDRESS _____	SALARY _____	MO. _____	MO. _____
KIND OF BUSINESS _____	REASON FOR LEAVING _____	YR. _____	YR. _____

**ANALYSIS FOR THE JOB (TO BE COMPLETED IF APPLYING FOR SALESLADY'S POSITION)**

DO YOU LIKE TO MEET PEOPLE? _____	HAVE YOU A SPECIAL ABILITY IN ANY OF THESE? KNITTING _____ SEWING _____
DO YOU LIKE TO SELL? _____	HANDLING BIRDS, FISH, PLANTS, ETC.? _____
IS THERE ANY PARTICULAR LINE OF MERCHANDISE THAT YOU WOULD PREFER TO SELL? _____	DEMONSTRATING _____ OFFICE WORK _____
WOULD YOU LIKE TO BE A WAITRESS AT THE LUNCH COUNTER? _____	LIST BELOW ANY SPECIAL APTITUDES: _____
WOULD YOU LIKE STOCK WORK? _____	_____

**APPLICANT MUST NOT WRITE BELOW THIS LINE**

RESULT OF QUESTIONNAIRE No. 1 \_\_\_\_\_ % No. 2 \_\_\_\_\_ % EXIT INTERVIEW MADE? \_\_\_\_\_

**OFFICE RECORD**

DATE EMPLOYED \_\_\_\_\_ FULL TIME \_\_\_\_\_ PART TIME \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ SALARY \_\_\_\_\_ NUMBER OF WORKING PAPER OR CERTIFICATE OF AGE \_\_\_\_\_

TERMINATED \_\_\_\_\_ REASON \_\_\_\_\_

REMARKS: \_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

Complete the following applications as if you were

Henri LeCroix.

RECEIVED  
 1958  
 FEDERAL RESERVE BANK  
 MEMPHIS, TENNESSEE  
 RECEIVED TO THIS ACCOUNT  
 1/15/58

## APPLICATION FOR INSTALMENT LOAN

PLEASE FILL IN ALL SPACES

Date.....

I hereby make application for a VNB Instalment Loan of \$..... to be paid in ..... months based upon the following information.

Name in Full.....  
 Residence..... Years.....  
 Address..... Months.....  
(IF RURAL ROUTE—NAME OF ROAD)  
 Former..... Years.....  
 Address..... Months.....  
 Telephone No..... Name of Spouse.....  
 No. of Dependents including Wife.....  
 Employed By.....  
(IF SELF EMPLOYED—TYPE OF BUSINESS)  
 Length of..... Monthly  
 Service..... Position..... Income \$.....  
 Previous..... Length  
 Employment..... of Service.....

Other Income \$..... Per Mo. Source.....  
(If none, state "none")  
 Rent ..... \$.....  
 Board ..... \$.....  
 Mortgage Payment \$.....

I am making payments on the following:  
**INSTALMENT CONTRACTS** (when none, state "none"):

Name	Bal. Unpaid	Due Monthly
AUTOMOBILE	\$.....	\$.....
FURNITURE OR APPLIANCE CONTRACTS	\$.....	\$.....
BANK LOANS OR FINANCE COMPANY	\$.....	\$.....
OTHER CONTRACTS	\$.....	\$.....

Year and Make.....  
 of Automobile.....  
 Are you a co-maker or  
 Endorser on another note? Amount \$.....  
 For Whom..... Where.....

List All Other Bills or Debts (If none, state "none")

\$.....	\$.....
\$.....	\$.....
\$.....	\$.....
\$.....	\$.....

Other Than Above With Whom Have You Had Charge  
 Accounts, Contracts or Loans:  
 .....

Customer of..... Type of  
 What Bank..... Account.....  
**FOR INSURANCE PURPOSES—GIVE**  
 Date of Birth: Month..... Day..... Year.....  
 Place of Birth: City..... State.....  
 Name of Nearest Relative  
 Other Than Wife.....  
 Relationship..... Residence  
 Life Insurance..... Address.....  
 Face Value \$..... Policy  
 Loans \$.....

This loan is to be used for.....  
 .....

I Certify that this statement of my financial condition is true and complete; it is made with the intent that it shall be relied upon for the purpose of obtaining a Loan from you:

Signature.....  
 Mailing Address.....  
NO. AND STREET OR RURAL ROUTE  
CITY OR POST OFFICE ZIP

IF YOU DO NOT WISH ACCIDENT AND SICKNESS  
 INSURANCE INITIAL HERE

I/We apply for a mortgage loan in the amount of \$ \_\_\_\_\_ with/without  
Mortgage Life Insurance in the maximum amount available.

Sales Price \$ \_\_\_\_\_ Valuation \$ \_\_\_\_\_ Contract Price \$ \_\_\_\_\_  
(If new purchase) (If presently owned) (If new construction)

Purpose:

Name(s) of Applicant(s) \_\_\_\_\_ Tel. No. \_\_\_\_\_

Present Address \_\_\_\_\_

Location of property: Street & Number \_\_\_\_\_ Town \_\_\_\_\_  
(Complete directions on Page 4 if necessary)

Present owner \_\_\_\_\_ Size of lot \_\_\_\_\_

Kind of property: Residence, Apartment House, Business Block, Other \_\_\_\_\_

Utilities: (a) Water supply: Public, private spring, driven well, artesian well, \_\_\_\_\_  
(b) Sewage Disposal: town, septic tank, cesspool, other \_\_\_\_\_  
(c) Electricity Gas Telephone

Main Building - Date Built \_\_\_\_\_ New Construction (submit plans, specification, contractors bid)  
Exterior dimensions \_\_\_\_\_ No. of units \_\_\_\_\_ rooms in each \_\_\_\_\_  
Type of Building: Frame, Brick, A-Frame, Chalet, Other \_\_\_\_\_  
Type of Construction: conventional, pre-cut, pre-fab, other \_\_\_\_\_  
Kind of roof \_\_\_\_\_ How old \_\_\_\_\_ Stories above basement \_\_\_\_\_

Basement: Full, partial, slab, height \_\_\_\_\_  
Cellar wall: Stone, poured concrete, concrete block, cinder block, other \_\_\_\_\_  
Ceilar Floor: cement, wood, dirt, other \_\_\_\_\_  
Plumbing: Kitchen \_\_\_\_\_ Bath \_\_\_\_\_ Type of pipe \_\_\_\_\_ How old \_\_\_\_\_  
Heating: Forced warm air, Hot water, steam, other \_\_\_\_\_ Fuel \_\_\_\_\_ how old \_\_\_\_\_  
Other buildings (garage, barns, etc.) describe \_\_\_\_\_

Rental Value per year of part occupied by owner \$ \_\_\_\_\_ of part rented \$ \_\_\_\_\_

Property is in good state of repair, except \_\_\_\_\_

Submit details of any repairs, alterations or improvements to be made, including plans, specifications and contractor's bid.

Fire Insurance agent \_\_\_\_\_  
Real Estate Agent \_\_\_\_\_  
Attorney for \_\_\_\_\_  
Purchaser or owner \_\_\_\_\_  
Seller \_\_\_\_\_

Annual Assessments against property  
Fire Ins. \$ \_\_\_\_\_ Premium \$ \_\_\_\_\_  
Company \_\_\_\_\_  
Taxes \$ \_\_\_\_\_ Assessed Value \$ \_\_\_\_\_  
% \_\_\_\_\_ Water rent \$ \_\_\_\_\_ Sewer rent \$ \_\_\_\_\_



Additional Information

References

- 1.
- 2.
- 3.

PERSONAL INFORMATION

Husband Full Name \_\_\_\_\_ Age \_\_\_\_\_  
 Employer \_\_\_\_\_ How Long \_\_\_\_\_  
 Nature of Business \_\_\_\_\_ Position \_\_\_\_\_  
 Wife Full Name \_\_\_\_\_ Age \_\_\_\_\_  
 Employer \_\_\_\_\_ How Long \_\_\_\_\_  
 Nature of Business \_\_\_\_\_ Position \_\_\_\_\_  
 Average Net Income per Month - Husband \$ \_\_\_\_\_ Wife \$ \_\_\_\_\_  
 Other income (Source) \_\_\_\_\_ \$ \_\_\_\_\_ Total Monthly Income \$ \_\_\_\_\_  
 Number of Dependents \_\_\_\_\_ Age of Boys \_\_\_\_\_ Age of Girls \_\_\_\_\_  
 Amount of notes on which liable as co-maker or endorser \$ \_\_\_\_\_

Have you been through bankruptcy? \_\_\_\_\_ Amount of insurance on personal property \_\_\_\_\_

- A. The undersigned hereby certifies that the foregoing statement and the information in the questionnaire is substantially correct according to his best knowledge and belief; and further agrees that neither said Bank nor its attorneys shall be held liable for any defect in the title to said premises whether or not the loan is completed.
- B. The undersigned further agrees to reimburse the Bank for an inspection fee and reasonable expenses incurred in inspection of the property, and examination of title, including attorney's fees, whether or not the loan is completed.
- C. In the case of a construction loan, the applicant hereby agrees that:
  - 1. Disbursement of loan proceeds shall be in accordance with the bank's stage payment schedule.
  - 2. Any deviation from plans and specifications, originally approved by the bank, shall automatically rescind the bank's loan commitment, unless said changes are specifically approved in writing.
  - 3. The applicant hereby accepts the bank's schedule of inspection charges for construction loans or loans for major repairs.
- D. The undersigned authorizes the bank to obtain such information as it may require concerning this application, and agrees that it shall remain property of the bank whether or not the loan is granted.
- E. If this application is approved, the commitment is subject to cancellation at the option of the bank Two (2) months from date of approval.
- F. We hereby apply for mortgage life insurance in the maximum amount available on the life of \_\_\_\_\_ as primary borrower, with the understanding that it will not become effective until final acceptance by the company.

Date \_\_\_\_\_ 19\_\_\_\_ Please sign here \_\_\_\_\_

DIRECTIONS TO PROPERTY & DIAGRAM

PICTURES

BANK COMMENTS & APPRAISER'S REPORT

I/we hereby certify that this property was inspected and appraised on \_\_\_\_\_ 19\_\_\_\_  
as follows: Land \$ \_\_\_\_\_ Buildings \$ \_\_\_\_\_ Total \$ \_\_\_\_\_

Appraiser(s)

A loan in the amount of \$ \_\_\_\_\_ for \_\_\_\_\_ years at \_\_\_\_\_ % repayable \_\_\_\_\_  
monthly is recommended.

A loan of \$ \_\_\_\_\_ at \_\_\_\_\_ %  
for \_\_\_\_\_ years repayable \$ \_\_\_\_\_  
monthly is approved/ratified.

Mortgage Committee Meeting of \_\_\_\_\_ 19\_\_\_\_

Clerk





**JOHNSON'S DEPT. STORE**  
**Employment Application**

NAME (PRINT) \_\_\_\_\_ AGE \_\_\_\_\_ BIRTH DATE \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE INITIAL) (MONTH- DAY-YEAR)

ADDRESS \_\_\_\_\_ TEL. NO. \_\_\_\_\_  
(NO.) (STREET) (CITY) (ZONE) (STATE)

HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_ SEX \_\_\_\_\_ OCCUPATION OF: \_\_\_\_\_  
 MARRIED  SEPARATED  FATHER \_\_\_\_\_  
 SINGLE  DIVORCED  MOTHER \_\_\_\_\_  
 ENGAGED  WIDOW(ER)  SISTER \_\_\_\_\_  
 BROTHER \_\_\_\_\_  
 HUSBAND (OR WIFE) \_\_\_\_\_

SOC. SEC. NO. \_\_\_\_\_

MILITARY SERVICE: FROM \_\_\_\_\_ TO \_\_\_\_\_ RANK \_\_\_\_\_

**EDUCATION (CIRCLE YEARS COMPLETED)**

GRAMMAR HIGH COLLEGE MAJORED IN OTHER SCHOOLING  
 4 5 6 7 8 1 2 3 4 1 2 3 4 \_\_\_\_\_

**EMPLOYMENT HISTORY (SHOW LAST JOB FIRST AND WORK IN CONSECUTIVE ORDER)**

NAME OF COMPANY, LOCATION	FROM	TO	JOB	WAGES

NO OF WORK WANTED: \_\_\_\_\_ WAGE REQUIRED: \_\_\_\_\_ DATE: \_\_\_\_\_

**MARK HOTELS**

**APPLICATION  
FOR EMPLOYMENT**

**HOTEL** \_\_\_\_\_

Type of Work Desired \_\_\_\_\_ Today's Date \_\_\_\_\_  
Date Available \_\_\_\_\_

Print Your Name In Full last first middle initial Social Security Number \_\_\_\_\_

Address no. street city zone state Phone \_\_\_\_\_

Age Birth Date Place of Birth city state Height Weight \_\_\_\_\_

Physical Defects or Health Problems \_\_\_\_\_ Are you a U.S. Citizen? \_\_\_\_\_ Sex \_\_\_\_\_

Married  Single  Divorced  Widowed  No. of Children \_\_\_\_\_ Other Dependents \_\_\_\_\_

In Case of Injury Notify: Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

**EDUCATION**

	Name and Location of School	Major Course	Dates		Years Completed	Diploma or Degree Granted
			From	To		
Grade School						
High School						Diploma: Yes <input type="checkbox"/> No <input type="checkbox"/>
College						Degree: _____
Other						

**ARMED SERVICE RECORD**

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Branch \_\_\_\_\_ Rank \_\_\_\_\_ Type of Discharge \_\_\_\_\_

Draft Status \_\_\_\_\_ Reserve Status \_\_\_\_\_ Active or Inactive \_\_\_\_\_

**WORK EXPERIENCE**

Former Employers: List Last Position First	Dates	Nature of Your Work	Rate of Pay	Reason for Leaving
Name	From:		Starting	
Address	To:		End	
Supervisor				
Name	From:		Starting	
Address	To:		End	
Supervisor				
Name	From:		Starting	
Address	To:		End	
Supervisor				

**GENERAL INFORMATION**

If You Have Attended High School or College, Estimate Overall Scholastic Standing: Top 10%  Top 25%   
Top 50%  Lower 50%

List Languages In Which You Are Fluent: \_\_\_\_\_

List Activities; Include Athletic Activities And Hobbies: \_\_\_\_\_

Were you ever arrested? ..... If so, were you convicted of a felony? ..... Misdemeanor? .....

Is any additional information relative to change of name, use of an assumed name or nickname identification necessary to enable a check on the foregoing work record? If yes, explain: .....

I hereby authorize investigation of all statements contained in this application. I hereby affirm that the statements made in this application are true and understand that misrepresentation or omission of facts called for in this form is cause for separation from the service of the company.

Applicant's Signature: .....

Armor Elevator Company  
60-01 31 Avenue  
Woodside, New York  
January 23, 1971

Mr. Herri LeCroix  
125 Rue Souvent  
Sherbrooke, Quebec  
Canada

Dear Mr. LeCroix,

The position in which you are interested is still open. However, you must submit an application to be considered for the job. Please complete the enclosed application form and return it to us promptly.

Sincerely,

*Carlos Arriba*

Carlos Arriba  
Asst. Personnel Manager



Cellu-Craft Inc.  
1401 4th Avenue  
New Hyde Park, L.I.  
New York, New York  
January 23, 1971

Mr. Henri LeCroix  
125 Rue Souvent  
Sherbrooke, Quebec  
Canada

Dear Mr. LeCroix,

At the moment, the position about which you inquired is no longer open.

If you are still interested, however, please complete the enclosed application form and return it to us. We will keep it on file in the event that further openings should occur.

Yours truly,

*Howard Claro*

Howard Claro  
Personnel Manager

CELLU-CRAFT INC.

APPLICATION FOR EMPLOYMENT

Date.....

Wages or Salary Desired.....

Position Applied For.....

Who Referred you for this Position?.....

Name..... Social Security No. 

--	--	--

Address..... Telephone No.....

Height	Weight	Sex	Age	Date of Birth			Color of:		Are you a Citizen of United States? Yes..... No.....
				Month	Day	Year	Hair	Eyes	

Were you ever arrested?..... If so, were you convicted of a felony?..... Misdemeanor?.....

Marital Status: (check one) Single..... Widowed..... Married..... Separated..... Divorced.....	Dependents: Husband..... or Wife..... No. Children..... Others.....	If Married Woman, Give: Maiden Name..... Husband's Name.....
---	---	--

Education: Elementary School..... Years High School..... Years, Graduate: Yes..... No..... Other Schooling (Home Study, etc.).....	College: Name..... Curriculum..... Years Attended..... to..... Degree.....
---	--

Name of Employer	Address	From	To	Your Position *	Pay
LAST JOB					
BEFORE THAT					
BEFORE THAT					
BEFORE THAT					

* Why did you leave your last position?..... Active United States Military Service: Branch of Service..... Length of Service..... Present Draft Status.....	Type of Discharge..... Rank..... Active Reservist: Yes..... No..... National Guard: Yes..... No.....
---	---

In Case of Emergency, Notify:  
 (Name) (Address) (Telephone No.)

Is any additional information relative to change of name, use of an assumed name or nickname identification necessary to enable a check on the foregoing work record? If yes, explain:.....

I hereby authorize investigation of all statements contained in this application. I hereby affirm that the statements made in this application are true and understand that misrepresentation or omission of facts called for in this form is cause for separation from the service of the company.

Applicant's Signature.....  
 In some states the law prohibits discrimination because of race, creed, color, age or national origin.\*

Interviewed by:..... Referred to:..... Comments:.....	To be completed by Department Head: Position..... Department..... Replacing..... If Additional Employee: Authorized by:..... Report to work on..... at..... A.M. or P.M..... Clock Number..... Locker Number..... Wage..... Room..... Meals.....
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Honeywell Farms  
154-21 South Road  
Jamaica, New York  
January 24, 1971

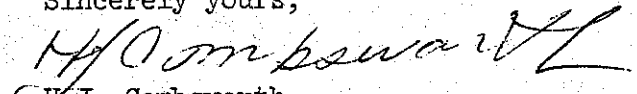
Mr. Henri LeCroix  
125 Rue Souvent  
Sherbrooke, Quebec  
Canada

Dear Mr. LeCroix,

The position about which you inquired is still open. Enclosed is an application for employment with our firm. Please complete and return it at once. You will not be considered for employment until we receive your completed application.

Thank you.

Sincerely yours,

  
H.J. Combsworth  
Asst. Personnel Manager



# EMPLOYMENT APPLICATION

	DATE
(LAST) (FIRST) (MIDDLE)	PHONE

AGE	MILITARY STATUS	IN ACTIVE RESERVE <input type="checkbox"/> YES <input type="checkbox"/> NO	SOCIAL SECURITY NUMBER
-----	-----------------	--	------------------------

NUMBER OF DEPENDENTS & RELATIONSHIP	MARITAL STATUS <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed (or) <input type="checkbox"/> Divorced <input type="checkbox"/> Separated	HOME <input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Buyng <input type="checkbox"/> Board	U. S. CITIZEN <input type="checkbox"/> Yes <input type="checkbox"/> No	SEX <input type="checkbox"/> Male <input type="checkbox"/> Female
-------------------------------------	---	--	---	--

	(NAME)	(RELATIONSHIP)	(ADDRESS)	(PHONE)	DATES		MAJOR COURSE	Did You Graduate	DEGREE
					FROM	TO			
GRADE SCHOOL									
H SCHOOL									
COLLEGE OR UNIV.									
GRADUATE									
OTHER									

ARE YOU NOW TAKING A COURSE OF STUDY? COURSE SCHOOL

DO YOU SPEAK OR UNDERSTAND ANY FOREIGN LANGUAGES? (OTHER THAN ENGLISH) (OTHER THAN OPTIONAL)

LIST YOUR LAST POSITION FIRST, INCLUDE U. S. MILITARY SERVICE, ACCOUNT FOR PERIODS OF UNEMPLOYMENT. (Use BLANK SHEET FOR FURTHER EXPLANATIONS).

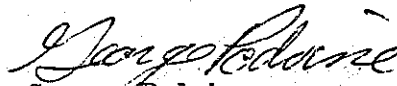
NAME	PRESENT OR LAST EMPLOYER	POSITION	STARTING DATE	STARTING BASE RATE
		MAIN DUTIES	LEAVING DATE	LAST BASE RATE
		SUPERVISOR	REASON FOR LEAVING	
		POSITION	STARTING DATE	STARTING BASE RATE
		MAIN DUTIES	LEAVING DATE	LAST BASE RATE
		SUPERVISOR	REASON FOR LEAVING	
		POSITION	STARTING DATE	STARTING BASE RATE
		MAIN DUTIES	LEAVING DATE	LAST BASE RATE
		SUPERVISOR	REASON FOR LEAVING	
		POSITION	STARTING DATE	STARTING BASE RATE
		MAIN DUTIES	LEAVING DATE	LAST BASE RATE
		SUPERVISOR	REASON FOR LEAVING	
		POSITION	STARTING DATE	STARTING BASE RATE
		MAIN DUTIES	LEAVING DATE	LAST BASE RATE
		SUPERVISOR	REASON FOR LEAVING	

Allard's Farms  
41 South Maple Street  
Hadley, Mass. 01035  
January 23, 1971

Dear Sir:

Thank you for your letter of response to our newspaper advertisement. I regret to inform you, however, that the position has already been filled.

Sincerely yours,

  
George Podvine  
Farms Manager

Read the letter. Then copy it, filling in the missing personal pronouns and correcting the punctuation.

January 26, 1971

Dear Uncle Maurice,

Happy Birthday! I hope you and Aunt Martha are in good spirits and are enjoying the day.

As you know, my job here does not pay very well. So, we are hoping to move to the United States soon. I wrote four letters for jobs last week to companies there. Three sent me applications. The other one already hired someone.

I will write again when our plans are definite. I hope you like your gift.

Affectionately,

*Henri*

-----  
January 26, 1971

dear uncle maurice,

happy birthday! \_\_\_\_\_ hope \_\_\_\_\_ and aunt martha are in good spirits and are enjoying the day.

as \_\_\_\_\_ know, \_\_\_\_\_ job here does not pay very well and \_\_\_\_\_ are planning to move to the united states. \_\_\_\_\_ wrote four letters for jobs last week to companies there. three sent \_\_\_\_\_ applications. the other one already hired someone.

\_\_\_\_\_ will write again when \_\_\_\_\_ plans are definite. \_\_\_\_\_ hope \_\_\_\_\_ like \_\_\_\_\_ gift.

affectionately,

*Henri*

Armor Elevator Company  
60-01 31 Avenue  
Woodside, New York

Mr. Henri LeCroix  
125 Rue Souvent  
Sherbrooke, Quebec  
Canada

Dear Mr. LeCroix,

I am pleased to inform you that you have been selected for employment with our firm.

We have an opening in the machine shop. If you are still interested, please notify us at once.

Enclosed is a Social Security application form. If you want the job, complete the application and return it to the Internal Revenue Service. Be sure to read the directions before completing the application.

I look forward to hearing from you again.

Sincerely,

*Carlos Arriba*

Carlos Arriba  
Asst. Personnel Manager

## IMPORTANT NOTICE FROM INTERNAL REVENUE SERVICE

Public Law 87-397 requires recipients of dividends, interest, or other payments to furnish identifying numbers to payers required to report such payments to the Internal Revenue Service. An identifying number is required to be furnished to the payer whether or not the payee is required to file a tax return or is covered by social security. For tax purposes, an individual will use his social security number if he has one. If not, a number will be issued as explained below.

### HOW TO FURNISH YOUR NUMBER TO THE PAYER

#### IF YOU HAVE A NUMBER AND:

1. If a check is enclosed providing a space to enter your number, write the number in that space in accordance with the instructions below. Do not use this form.
2. If a check is not enclosed or a check is enclosed without a space to enter your number, write the number in the space provided on Form 3435, Part I, and mail the form to the payer.

**IF YOU NEED A SOCIAL SECURITY NUMBER**, or you do not know your social security number, complete the Application Request, Form 3435, Part II, and mail it to the Internal Revenue Service, P.O. Box 211, Baltimore 3, Md. If you have recently applied for an account number, wait for the notice of your number, and do not request another application. In either case, keep Part I of Form 3435 until you receive notice of your identifying number, then enter the number in the space provided in Part I and mail it to the payer.

### INSTRUCTIONS

#### IF THIS ACCOUNT IS IN THE NAME OF:

**An individual**, furnish the individual's own social security number. A widow 62 or over who received social security benefits before January 1, 1963, and who has no number of her own may use the benefit number for tax purposes. All other persons must have their own number.

**Two or more persons** (for example, "A and B as joint owners" or "A, B, and C as tenants in common"), only one number need be furnished. Ordinarily, the number of any one of the persons will be sufficient, except that if the choice is between husband and wife, furnish the social security number of the husband—or if between adult and minor, furnish the social security number of the adult. Underline the name of the person whose number is furnished.

**A designated guardian, custodian, committee, etc., AND one or more wards, minors, incompetents, or other individuals**, furnish the social security number of the ward, minor, incompetent, etc., and underline the name of the individual whose number is furnished (for example, "A as custodian for B under the UNIFORM GIFTS TO MINORS ACT," furnish B's social security number and underline B's name).

**A so-called trust, which is not a legal or valid trust**, furnish the social security number of the person named as trustee and underline his name (for example, a savings account, not formalized by a trust instrument, in the name of "A in trust for B," furnish the social security number of A and underline A's name).

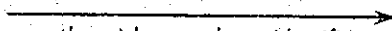
**A trust, estate, pension trust, corporation, partnership, broker, registered nominee, etc.**, furnish the employer identification number of the entity (for example, "A, trustee under the will of S for benefit of Y," furnish the employer identification number of the trust). If an employer identification number is needed, do not use Part II of this form. Instead contact any Internal Revenue Service office.

☆945005

FORM 3435 (9-62)  
(PART I)

U.S. Treasury Department—Internal Revenue Service  
**NOTICE OF IDENTIFYING NUMBER**

**NOTE.**—Please read the information on the reverse before completing this form.

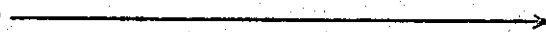
1. Enter the identifying number in this box   
(Show social security number exactly as it appears on the card or employer identification number as assigned by the Internal Revenue Service. Include all hyphens.)

2. If a name and address is not printed below, please print or type the exact name and address for this account. (Underline one name if required by instructions.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Mail this form to 

FORM 2435 (9-62)  
(PART II)

U.S. Treasury Department—Internal Revenue Service  
**APPLICATION REQUEST**

Please send me Form 3227, Application For Account Number.

Print or type your *NAME* and *ADDRESS*.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MAIL THIS REQUEST TO:**  
Internal Revenue Service  
P.O. Box 211  
Baltimore 3, Md.

125 Rue Souvent  
Sherbrooke, Quebec  
Canada  
February 3, 1971

Mr. Carlos Arriba, Personnel Manager  
Armor Elevator Company  
60-01 31 Avenue  
Woodside, New York

Dear Mr. Arriba,

I am very happy that you have a job for me. I will work hard in the machine shop.

I mailed the Social Security application to the Internal Revenue Service today.

My family and I want to move as soon as possible. Can you help us find a place to live?

Thank you very much.

Sincerely yours,

*Henri LeCroix*

Henri LeCroix

Armor Elevator Company  
60-01 31 Avenue  
Woodside, New York  
February 8, 1971

Mr. Henri LeCroix  
125 Rue Souvent  
Sherbrooke, Quebec  
Canada

Dear Mr. LeCroix,

I am very pleased to hear that you are still interested in working for our company. Your hourly wage will be \$3.35. Your social security number should arrive soon, and you can complete the necessary tax forms when you start to work. In the meantime, we must begin getting your immigration forms in order. I suggest that you write or visit the:

U.S. Consulate  
Visa Office  
Place Victoria  
Montreal, Quebec

They can supply you with all the necessary forms for immigration to this country.

Enclosed are some real estate advertisements from the New York Times. Let me know which ones interest you and I will look at them for you. You may also want to advertise for a house or apartment yourself. Good luck.

Sincerely yours,

*Carlos Arriba*

Carlos Arriba  
Personnel Manager



## HOUSE

3 bedrooms, approximately 2 acres in country. \$19,500.

Call us for more information on these and other properties.



There is a house for sale. It has three bedrooms and approximately two acres of land in the country. The price is \$19,500.

For information on this property call:

Kenneth P. Nokes  
William Burrows, Associate Broker

Our phone number is: 254-5777.

---

Answer the following questions on the basis of the advertisement and explanation above.

1. What is for sale?
2. How many bedrooms does it have?
3. How much does it cost?
4. Who is the realtor?
5. What is the realtor's phone number?

---

**FOR SALE BY OWNER: 3**  
bedroom ranch in need of  
repairs but livable. Artesian  
well, septic system, partially  
furnished. 1 acre, \$4,700. Bob  
Epstein, 254-6986.

---

A three bedroom ranch house is for sale by the owner. It needs repairs, but is livable. It has an artesian well, a septic system and is partially furnished. It comes with one acre of land. The price is \$4700.

If you are interested in buying the house, call Bob Epstein at 254-6986.

-----

Answer the following questions on the basis of the advertisement and explanation above.

an

1. What kind of house is for sale?
2. Is the house in good condition?
3. Where does the water come from?
4. How much land comes with the house?
5. Who is selling the house?

Answer the questions that follow on the basis of the advertisement immediately above each set of questions.

52-16 JAMAICA AVE. HI 1-5369  
WOODHAVEN — BRICK  
4 bedrooms, 1 family, Driveway, Handy-  
man's Special, Exclusive, \$16,000.  
102-21 Jamaica Ave. VI 7-2242  
WOODHAVEN—2 family, 10 bedrooms,  
GARAGE, 2 BATHS, etc.

1. Where is the house located?
2. How many bedrooms does it have?
3. Who is the realtor?
4. What building material is the house made of?

RICHMOND HILL  
**1 FAMILY—\$990. DOWN**  
DETACHED home, 5 lovely rooms.  
Modern kitchen. Oil heat. GA-  
RAGE. Full price only \$16,990.  
**1 FAMILY—4 BEDROOMS**  
DETACHED home, 7 rooms & en-  
closed porch, 2 complete baths.  
Garage. Gas heat. Near all con-  
veniences. Full price only \$18,990.  
ONLY \$990 Dn.  
**1 FAMILY—DELUXE**  
DETACHED home, 7 tremendous  
rooms & enclosed porch, 4 bed-  
rooms). Modern kitchen & bath.  
FINISHED BASEMENT. Lovely  
yd. Walk to subway. Only \$21,990.  
**1 FAMILY—\$21,600**  
DETACHED HOME, 6 large rooms,  
1 1/2 Modern baths. Modern kitchen.  
2-car garage. Excellent condition.  
In & out. Gas heat. A TERRIFIC  
BUY. Little CASH required.  
**County VI 3-5250**  
103-52 LEFFERTS BLVD.

1. Where is the house located?
2. How many rooms does the house have?
3. What kind of heat does it have?
4. How much is the down payment?

**BABYLON SPLIT LEVEL  
3 BEDROOMS GARAGE**  
\$16,990

Situated within walking distance to Sunset City shopping. 3 huge bedrooms, large living room, kitchen with dinette, tiled bath. Oil hot water heat, oversized garage. Expensive covered patio. Hurry, it won't last!

**MALCOLM**

MINIMUM FHA—NO CASH GI  
Mas. 248-2922 Suf. JU 7-1112  
MORTGAGES AVAILABLE  
486 Sunrise Highway Babylon

1. What is the price of the house?
2. Who is the realtor?
3. Where is his office located?
4. What is his phone number in Nassua?

DEER PARK (5Q48) \$21,500 — EXECUTIVE BRICK and SHINGLE SPLIT LEVEL  
Features 20' long eat-in kitchen, 4 very large bedrooms, oversized play-room, 2 bath units, garage. 75x100 lot. \$1,300 FULL DOWN PAYMENT TO ALL OR NO CASH DOWN G.I. EASTON, (516) 586-6700.

1. What building materials is the house made of?
2. How long is the kitchen?
3. How much is the down payment
4. How many bathrooms does the house have?
5. How large is the lot?

◆ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲  
◆ MASSAPEQUA (5536) — 7 large rooms, main  
floor heated den, eat in kitchen plus that  
◆ hard to find formal dining room, 3 bedrooms  
of course. ¼ acre in Dist 23. Walk to school  
◆ and shopping. \$23,500. DIAL, LI 1-4470. ◆  
◆ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼ ▼

Write five questions of your own based on the advertisement above.

**OUR EXCLUSIVE!!!**  
**COLONIAL/3 BEDRMS.**  
**\$20,490**

TERRIFIC VALUE PLUS LOVE.  
LY AREA FIRST FLOOR OFFERS  
recreation, huge living room, ban-  
quet sized dining room and mo-  
dern eat-in kitchen. SECOND  
FLOOR 3 bedrooms and bath.  
Two car garage. Walking dist-  
ance to schools, shopping and  
houses of worship.

FHA & GI MTGES AVAILABLE  
**\$1100 CASH DOWN**

**WAVEPALE**  
Queens Village Office  
211-35 Jamaica Ave.  
HOLLIS 4-6700

Write five questions of your own based on the advertisement above.

E. Meadow Vigilant IV 9-8000

**BRK CPEI \$13,900!**  
**"3 BEDROOMS-BASEMENT"**  
 MAINTENANCE FREE ALL  
 BRICK INTERIOR and solid  
 plaster construction attests to the  
 quality of this home. Just decor-  
 ated and ready to go! \$500 yearly  
 taxes. Take over low interest  
 mortgage. \$150 per month pays  
 all. Near Hofstra. EXCLUSIVELY!

**BRK/ALUM! \$23,700!**  
**EL RANCHO GRANDE !!**  
 MODERN 15 YEAR OLD RAN-  
 CHERO—BUILT THAT WONDER-  
 FUL WIDE WAY! Big family kitchen,  
 en. 3 "space-maker" bedrooms, full  
 basement, 4 appliances, low taxes.  
 OUR BEST in Bethpage.

**HI-RANCH \$31,500!**  
**SOMETHING SPECIAL !!**  
 ESPECIALLY AT THIS PRICE...  
 Fully improved 3 year old beauty  
 boasting 8 rooms (4 bedrooms-2  
 baths) and 2 car garage. Better  
 than new condition and 5 dining  
 appliances. IN THE HEART OF  
 low tax E. Meadow.

OPEN EYES. TH. 9

**VIGILANT**

RESALE  
 SPECIALISTS

2170 Hemp. Tpke. East Meadow N.Y. 11538  
 IV 9-8000

Write five questions of your own based on the advertisement above for  
the least expensive house.

Copy the following letter and change all the underlined pronouns from singular to plural.

125 Rue Souvent  
Sherbrooke, Quebec  
Canada  
February 14, 1971

Mr. Carlos Arriba  
Asst. Personnel Manager  
Armor Elevator Company  
60-01 31 Avenue  
Woodside, New York

Dear Mr. Arriba,

I want to thank you very much for the want ads you sent me. The houses are very nice, but they are very expensive. I was hoping that I could rent an apartment for my family. I think it would be better to rent an apartment until I can save enough money to buy a house.

If you know of any good apartments, please let me know. I am sending an advertisement of my own to the New York Times and the New York Daily News. I hope some people will answer my advertisement.

Yours truly,

*Henri LeCroix*

Henri LeCroix



Henri has decided to place an ad in the newspaper for an apartment. Finish the ad that Henri has started.

WANTED TO RENT

Apartment for family of four. Unfurnished. Good neighborhood.

JOURNAL

February 16, 1971

Helen and I must go to New York to find a place to live. It is impossible to do it by mail. We want to see what we are buying.

The children will stay here with Uncle Maurice and Aunt Martha. Helen and I will stay with her cousin Charles in White Plains. We must write and tell him that we are coming.

Uncle Maurice liked his birthday gift.

Copy the following letter and change the underlined verbs to the future tense.

February 17, 1971

Dear Charles,

As Helen told you in her last letter, we are going to move to the United States. I am going to work in New York for the Armon Elevator Company. We are going to move soon, but we don't have a place to live yet.

We are going to come to look for an apartment next week. May we stay with you while we are in New York? Michel and Suzanne are going to stay here in Sherbrooke.

My boss is going to send us some apartment advertisements from the New York Times. We already sent an advertisement of our own to the New York Times and the Daily News. We would also appreciate any help you could give us.

We are going to come by bus and are going to arrive at 6:00 Sunday evening. It will be good to see you again.

Affectionately,

Henri

## BUS SCHEDULE

The following is a copy of a Vermont Transit bus schedule. Study it very closely and answer (in complete sentences) the questions that follow. Base your answers on the information given in the bus schedule and the explanation page that follows it. (Don't forget the information given at the top and bottom of the schedule.)

1. To what time zone does this schedule apply?
2. How can we tell the difference between AM and PM times on the schedule?

The following questions refer specifically to the schedule for Quebec City-Sherbrooke-New York.

3. Where does this bus originate?
4. Where does this bus terminate?
5. Name two towns that it passes through between Quebec City and New York.
6. At what times do the morning buses leave Quebec City for Sherbrooke?
7. At what time does each bus arrive?
8. Henri wants to take a bus from Sherbrooke to Newport, Vermont. What is the earliest time he can leave? What is the latest time he can leave?
9. How many daily buses run from St. Johnsbury, Vermont to White River Junction, Vermont?
10. If the bus leaves Sherbrooke at 10:05 PM, what time will it arrive in White River Junction, Vermont?
11. If the bus leaves Sherbrooke at 10:05 PM, how many hours will it take to go to New York City?

### QUEBEC CITY-SHERBROOKE-NEW YORK

Newport-White River Jct-Springfield-Hartford

READ DOWN				6-21-71				TRIP NUMBERS				READ UP			
SNN	96	SNN	94	SNN	97	SNN	SNN	SNN	97	SNN	SNN	SNN	SNN		
6:10	6:17	6:17	6:25	6:25	6:35	6:45	6:55	7:05	7:15	7:25	7:35	7:45	7:55		
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8:30	8:37	8													

## EXPLANATION of REFERENCE MARKS and ABBREVIATIONS

### DAYS OF OPERATION

- \* or **Dly**—Daily.
- † or **DS**—Daily except Saturday.
- ‡ or **ES**—Daily except Sunday.
- § or **Wd**—Weekdays or daily except Saturdays and Sundays.
- ¶ or **ESW**—Daily except Sundays and Holidays.
- || or **ESW**—Daily except Saturday, Sunday and Holidays.
- || or **TS**—Thursday, Friday, Saturday and Sunday only.
- ¶ or **FS**—Friday, Saturday and Sunday only.
- ¶ or **SS**—Saturday, Sunday and Monday only.
- ¶ or **FS**—Friday and Saturday only.
- ¶ or **ES**—Friday and Sunday only.
- ¶ or **SS**—Saturday and Sunday only.
- ¶ or **SM**—Saturday and Monday only.
- ¶ or **SH**—Sundays and Holidays only.
- ¶ or **Mon**—Monday only.
- ¶ or **Fri**—Friday only.
- ¶ or **Sat**—Saturday only.
- ¶ or **Sun**—Sunday only.
- X—See explanation of reference marks shown beside time points for days of operation.

**Holiday Service** will be operated on Independence Day (Sun., July 4) and Labor Day (Mon., Sept. 6).  
 Will operate Monday, July 5 & Sept. 6 instead of Sunday, July 4 & Sept. 5.

### GENERAL

- A**—Rest stop.
- M**—Meal stop.
- Ⓜ**—Meal stop en route for time indicated.
- b**—By connection at Burlington.
- D**—Stops to discharge only.
- f**—Flag stop.
- G**—Greyhound Trip Numbers.
- F**—Stops on main highway only. Does not operate thru Village.
- c**—By connection.
- (ET)—Eastern Time.
- (CT)—Central Time.

### AGENCY REFERENCE

- LB**—Lock Box for handling Express during station closing hours.
- A**—Agency station to which baggage may be checked and to which prepaid and collect express may be shipped.
- Ⓜ**—Station having drop-off service for prepaid express only.
- (**Vermont Transit Lines** handles **C.O.P.** shipments locally on its own lines.)
- A**—Time shown for "Fitchburg Junction" is time at Howard Johnson's Restaurant midway between Fitchburg & Westminster at Jct. or Route 2 & 12. Busses do not operate through either city.
- H**—Stops at Jct. Int. 2 & Depot Road.
- C**—Stops at Hotel Putnam. Does not stop at Bus Terminal.
- E**—Operates on Elm St. Route 140. Does not stop at Agency.
- J**—Stops at Putney Restaurant.
- W**—Stops at City Hall. Does not stop at Agency.
- Ⓜ**—Southbound trip stops at corner of Main and Pleasant Streets (across street from Endicott Hotel). Northbound trip stops at corner of Main and Pleasant Streets (in front of Endicott Hotel). Bus does not stop at Agency.
- Ⓜ**—Southbound trips stop on Route 2 at Jct. of Jackson Road. Northbound trips stop on Route 2 at Exit 21.

### RESTRICTIONS

- \*—Both intrastate and interstate passengers may be picked up and discharged at this station.
- †—Interstate passengers only may be picked up or discharged at this station.
- ‡—Interstate also intrastate to or from all points north of Northampton.
- §—Interstate and intrastate, except that no passengers will be handled locally between Boston and the Lexington-Lincoln town line. Passengers will not be picked up or discharged within 1500 feet of the intersection of Routes 2 and 82 in Concord.
- ¶—Interstate; also intrastate to or from all points north of Greenfield and all points south of South Deerfield.
- ||—Interstate and intrastate, except that no passengers will be carried whose entire ride is between the Massachusetts-New Hampshire State Line and the Jct. of Route 2 and Route 119 (Turnpike Exit 2) in the town of Harvard, or between points intermediate thereto.
- ||—Interstate and intrastate, except that no passengers will be carried whose entire ride is between Concord, NH and the New Hampshire-Massachusetts State Line at Nashua, or between points intermediate thereto.
- ¶—Southbound trips through Glens Falls, NY stop to discharge passengers only. Northbound trips stop to pick up passengers only. No passengers may be carried locally within NY.

### BUS COMPANY DESIGNATIONS

- Ⓜ or **VT**—Via Vermont Transit Co., Inc.
- Ⓜ or **GL**—Via Greyhound Lines-East.
- Ⓜ or **TNE**—Via Trailways of New England.
- PBL**—Via People's Bus Lines, Inc.
- PPB**—Via Peter Pan Bus Lines.
- Voy**—Via Voyageur (1959), Inc.
- AL**—Via The Arrow Line.
- BL**—Via The Blue Line.
- BZ**—Via Bonanza Bus Lines, Inc.

### THRU BUS DESIGNATIONS

- BB**—Thru Bus Burlington to and from Boston.
- BN**—Thru Bus Bennington to and from New York via Springfield.
- BP**—Thru Bus Burlington to and from Providence via Boston.
- BRN**—Thru Bus Burlington to and from New York via Albany.
- BSH**—Thru Bus Burlington to Hartford via Springfield.
- BSN**—Thru Bus Bennington to and from New York via Springfield.
- MBE**—Thru Bus Montreal to and from Boston.
- MSN**—Thru Bus Montreal to and from New York via Burlington and Albany.
- MSB**—Thru Bus Montreal to and from Boston via Old Orchard Beach.
- MSP**—Thru Bus Montreal to and from Providence via Boston.
- MhB**—Thru Bus Montreal to and from Hampton Beach.
- MoB**—Thru Bus Montreal to and from Old Orchard Beach.
- MSN**—Thru Bus Montreal to and from New York via Springfield.
- NAM**—Thru Bus Newport, VT to and from New York via Springfield.
- RAN**—Thru Bus Rutland to and from New York via Albany.
- RWB**—Thru Bus Rutland to and from Boston via White River Jct.
- SNB**—Thru Bus Sherbrooke, Que. to and from Boston.
- SNN**—Thru Bus Sherbrooke, Que. to and from New York via Springfield.
- WRN**—Thru Bus White River Jct. to and from New York via Springfield.

### PRINCIPAL TERMINALS AND AGENCIES

- ALBANY, NY**—Greyhound, 357 Broadway—Ph. 434-8155
- ANDOVER, NH**—McDonald's & Duran Esso—Ph. 735-5387
- ARLINGTON, VT**—Larry's Barber Shop
- BARRE, VT**—Peter George Store—Ph. 479-9251
- BARTON, VT**—Phillips' Gifts—Ph. 523-9689
- BELLOWS FALLS, VT**—Fishers—Town Square—Ph. 463-3438
- BENNINGTON, VT**—Bus Term., 126 Washington Ave.—Ph. 442-4906
- BETHEL, VT**—Bethel Gulf Station—Ph. 234-9837
- BETHLEHEM, NH**—Bethlehem Spa—Ph. 869-3330
- BOSTON, MA**—Greyhound, 10 St. James Ave.—Ph. 423-5810
- BRADFORD, VT**—Gow & Barcroft—Ph. 222-5559
- BRANDON, VT**—National 2 & W. Ph. 247-5520
- BRATTLEBORO, VT**—Brattleboro Texaco, Putney Rd.—Ph. 254-2066
- BURLINGTON, VT**—Central Terminal, 137 St. Paul St.—Ph. 864-5311  
 Baggage & Express, 115 Main St.—Ph. 862-2510
- CASTLETON, VT**—College Diner, Main St.—Ph. 463-8395
- CHARLESTON, NH**—Book Store, Depot St.—Ph. 826-5082
- CHEST TR., VT**—Boston Drug, 432 Main St.—Ph. 275-5614
- CLAREMONT, NH**—ABC Term., 15 Tremont St.—Ph. 543-3163
- CONCORD, NH**—Railroad Station, Capitol Shopping Center—Ph. 225-6568
- DANVILLE, VT**—Danville General Store—Ph. 654-3691
- E. RANDOLPH, VT**—Barn's Store—Ph. 729-5750
- FAIR HAVEN, VT**—Barnsley's Bakery—Ph. 265-3540
- FAIRLEE, VT**—Chapman's Pharmacy—Ph. 333-9709
- FITCHBURG JCT., MA**—Fitchburg Travel—Ph. 373-3064  
 (Bus stops at Jct. Rt. 2 & 12)
- GARDNER, MA**—Luton Lunch, 25 Central St.—Ph. 632-9779
- GLENS FALLS, NY**—Trailways, 21 South St.—Ph. 733-3421
- GREENFIELD, MA**—Charron's Pharmacy, 329 Federal St.—Ph. 773-3410
- HAMPTON BEACH, NH**—Lauder of Commerce, Ocean Blvd.—Ph. 626-8717
- HARTFORD, CT**—Greyhound, 453 Church St.—Ph. 471-1500
- HOLYOKE, MA**—Peter Pan Travel, 1607 Northampton St.—Ph. 536-5330
- JAFFREY, NH**—Red's Atlantic, 31 River St.—Ph. 532-6642
- KEENE, NH**—Local Taxi, 4 Gibbs Ave.—Ph. 352-2525
- LITTLETON, NH**—Parker Drug Store, 50 Main St.—Ph. 444-2133
- LOWELL, MA**—Barrow's Bus Terminal, 32 Central St.—Ph. 453-5922
- LUDLOW, VT**—Lantern Lunch, 144 Main St.—Ph. 223-7251
- LYNDONVILLE, VT**—Edmund's Drug Store—Ph. 626-5515
- MANCHESTER, NH**—Sherman-Carpenter Hotel, W. Merrimack St.—Ph. 627-7857
- MANCHESTER CTR., VT**—Purdy's—Ph. 352-1226
- MIDDLEBURY, VT**—Stam's Stop, 47 Court St.—Ph. 348-4373
- MONTPELIER, VT**—Capitol Travel, 112 State St.—Ph. 223-5292
- MONTREAL, PQ**—Voyageur Terminal, 505 DeMaisonneuve Blvd.—Ph. 842-2281
- NAPLES, ME**—Dove's Spa—Ph. 693-6439
- NASHUA, NH**—Luton Hotel, Railroad St.—Ph. 653-2121
- NEW HAVEN, CT**—Greyhound, 42 George St.—Ph. 777-5354
- NEW LONDON, NH**—New London Pharmacy—Ph. 526-6550
- NEWPORT, NH**—Winston Hotel, 43 Main St.—Ph. 553-1340
- NEWPORT, VT**—Hotel Newport, 15 Main St.—Ph. 343-6573
- NEW YORK, NY**—Port Authority Term., 41st St. & 9th Ave.—Ph. 594-2000
- NORTH ADAMS, MA**—Roscoe Travel, 14 Berkshire Plaza—Ph. 584-4341
- NORTH AMPTON, MA**—King Drugs, Kingside Plaza—Ph. 584-4341
- NORTH CONWAY, NH**—Howard's Travel Bureau—Ph. 356-2323
- NORTHFIELD, VT**—Thomas's Store, 1 Depot St.—Ph. 423-7746
- OLD ORCHARD BEACH, ME**—Well's Travel, Depot St.—Ph. 934-5362
- PARAMUS, NJ**—Star Line Terminal, Rt. 22—Ph. 252-2530
- PETERSBOROUGH, NH**—Village Pharmacy, 49 Main St.—Ph. 442-4451
- PITTSFIELD, MA**—Greyhound, 37 So. Church St.—Ph. 726-6597
- PORTLAND, ME**—Greyhound, 179 Spring St.—Ph. 773-7235  
 Trailways, 375 Congress St.—Ph. 773-7235
- POULTNEY, VT**—Green Mt. Rest.—Ph. 257-5293
- PROVIDENCE, RI**—Short Line Term., Subin St.—Ph. 751-8800
- QUEBEC CITY, PQ**—Union Bus Term., 225 Blvd. Charest E.—Ph. 524-4692
- RANDOLPH, VT**—Meritt Store—Ph. 722-9170
- RICHMOND, VT**—M & M Lunch—Ph. 434-2235
- RUTLAND, VT**—Central Terminal, 123 Merchants Row—Ph. 771-2774
- ST. ALBANS, VT**—Dairy Bar, 36 So. Main St.—Ph. 524-4737
- ST. JOHNSBURY, VT**—Parker Drug Store, 115 Railroad St.—Ph. 748-2131
- SHARON, VT**—Sharon Trading Post—Ph. 753-7405
- SHERBROOKE, PQ**—Bus Depot, 23 King West—Ph. 569-3656
- SO. ROYALTON, VT**—Corner Shop Station—Ph. 763-2155
- SPRINGFIELD, MA**—Bus Terminal, 1703 Main St.—Ph. 731-1500
- SPRINGFIELD, VT**—Miles Taxi, 3 1/2 Main St.—Ph. 885-2161
- STOYE, VT**—Bus & Taxi—Ph. 253-7221
- TROY, NH**—Daniel's Village Store—Ph. 242-6764
- TROY, NY**—Mancini Travel, Fort & Ferry Sts.—Ph. 274-4351
- VERGENNES, VT**—Stenlon's Pharmacy, 187 Main St.—Ph. 877-0952
- WALPOLE, NH**—IGA Store, Main St.—Ph. 758-3771
- WALLINGFORD, VT**—Smith's Supermarket—Ph. 445-2031
- WARNER, NH**—Warner Variety Store—Ph. 455-7549
- WATERBURY, VT**—Vincent's Pharmacy, 2 No. Main St.—Ph. 244-8458
- WELLS RIVER, VT**—Wells River Gulf—Ph. 757-2531
- WEST DANVILLE, VT**—Hastings Store—Ph. 624-3368
- WHITEHALL, NY**—New Arlington Hotel—Ph. 429-3310
- WHITE RIVER JCT., VT**—Bus Port, Sykes Ave.—Ph. 295-3011
- WILLIAMSTOWN, MA**—Dug-Out Lunch, 1 Water St.—Ph. 458-9126
- WILMINGTON, VT**—333 Country Store—Ph. 464-5102
- WINCHENDON, MA**—Central Pharmacy, 78 Central St.—Ph. 297-0170
- WINDSOR, VT**—Windsor House, 54 Main St.—Ph. 874-2151
- WOODSTOCK, VT**—Emery's Men's Wear, 13 Central St.—Ph. 457-1607

## JOURNAL

February 26, 1971

What a trip! The bus broke down in Brattleboro, Vermont of all places! And the bus station is a gas station. And it was raining.

While we were in New York we took the wrong subway train three different times. Charles took us to a Greek restaurant in Greenwich Village. I thought the food was very bad, but he and Helen enjoyed it. (Greenwich Village is very dirty.)

All of the apartments we looked at were very expensive and not very nice, so we decided to buy a house. I asked Mr. Arriba for his advice and he suggested that we buy a house. So we looked in the newspapers again. We finally found a very nice house in Havendale. It is close to work and the schools, and has three bedrooms.

Now I must apply for a mortgage loan from the Bank of Havendale. They are going to send me the application. Mr. Arriba also said that I should talk to a good insurance agent about life and home owner's insurance.

Replace the word or words in parentheses with another word or words that have the same meaning.

February 26, 1971

Dear Uncle Maurice and Aunt Martha,

Thank you for (taking care of) Michel and Suzanne. They (enjoyed themselves). We are sorry about the window that Michel broke. We will replace it next week.

Our trip was very successful. We made arrangements to buy a house. It is located in a suburb of New York called Havendale. It is close to my work and the schools, and it has three bedrooms.

On Thursday, we went to Greenwich Village for dinner. Helen's cousin, Charles, took us to a Greek restaurant. I didn't like it, but they did.

Thank you again for (watching) the kids. We would like you to come for dinner on Sunday. (Let us know) if you can come.

Love,

*Henni*



Copy the letter and change the sentences in parentheses from active to passive.

125 Rue Souvent  
Sherbrooke, Quebec  
Canada  
March 4, 1971

Mr. Carlos Arriba,  
Personnel Manager  
Armor Elevator Company  
60-01 31 Avenue  
Woodside, New York

Dear Mr. Arriba,

Our trip to New York was very successful. We followed your advice and finally found a very nice house in Havendale. We will move in on May 1.

(The bank manager gave us good advice about a mortgage for the house.) We received the mortgage application today in the mail. He said that you had talked to him about us. (We appreciate your help very much.)

May I possibly start working soon? I would like to come to New York three weeks before my family arrives. Then everything will be in order for them. Please let me know if this is possible.

Thank you again for your help.

Sincerely yours,

*Henri LeCroix*

Henri LeCroix

Bank of Havendale  
217 Hellas Avenue  
Havendale, Long Island  
New York  
March 1, 1971

Mr. Henri LeCroix  
125 Rue Souvent  
Sherbrooke, Quebec  
Canada

Dear Mr. LeCroix,

Enclosed is the mortgage application you requested. Fill in ONLY your name, address, the name of your spouse and the employment record. Then return it to us by mail. We will keep the application on file and you can complete it when you return to Havendale.

Your employer has recommended that your mortgage loan be granted, so there should be little problem in processing your application.

Sincerely yours,

*Charles Mellon*

Charles Mellon  
Assistant Manager



**MORTGAGE LOAN FORM**

**EMPLOYMENT RECORD**

If self employed submit certified financial and operating statement.

APPLICANT: Age .....

Present Employment: From ..... to date ..... Previous Employment: From .....19 to .....19

- (a) Employer's name .....
- (b) Employer's address .....
- (c) Type of Business .....
- (d) Position occupied .....
- (e) Name and title of superior .....
- (f) Number of years in present employment .....

SPOUSE (or) CO-OBLIGOR: Age .....

Present Employment: From .....19 to .....19 Previous Employment: From .....19 to .....19

- (a) Employer's name .....
- (b) Employer's address .....
- (c) Type of Business .....
- (d) Position occupied .....
- (e) Name and title of superior .....
- (f) Number of years .....

**FINANCIAL STATEMENT**

**ANNUAL INCOME**

Base pay of applicant . . . . . \$.....  
 Overtime or other employment earnings . . . \$.....  
 Base pay of spouse . . . . . \$.....  
 Overtime or other employment earnings . . . \$.....  
 Net income from real estate . . . . . \$.....  
 Income from other sources including spouse  
 (list sources and amounts):  
 ..... \$.....  
 ..... \$.....  
 ..... \$.....  
 ..... \$.....  
 ..... \$.....  
 ..... \$.....  
**TOTAL INCOME** . . . . . \$.....

**ANNUAL EXPENSE**

Federal and State income tax . . . . . \$.....  
 Premium of life insurance . . . . . \$.....  
 Payments on notes and installment accounts . . . \$.....  
 Mortgage or contract payments on other real estate \$.....  
 Payments on other loans . . . . . \$.....  
**TOTAL FIXED CHARGES** . . . . . \$.....

**PREVIOUS ANNUAL HOUSING EXPENSE**

(a) Mortgage payment or rent . \$.....  
 (b) Taxes . . . . . \$.....  
 (c) Heat . . . . . \$.....  
 (d) Water, gas, electricity . . \$.....  
 (e) Maintenance . . . . . \$.....  
**TOTAL** . . . . . \$.....

Applicant's dependents (other than spouse) Number ..... Age ..... Age ..... Age ..... Age .....

Is any change in income anticipated: .....

Life Insurance: Total in Force \$ ..... Cash Surrender Value \$ .....

**ASSETS**

Cash Accounts (list):  
 Where deposited—(Bank Name & Address)  
 ..... \$.....  
 ..... \$.....  
 ..... \$.....  
 ..... \$.....  
 Marketable securities:  
 ..... \$.....  
 Automobile . . . . . \$.....  
 Value of real estate owned—other than  
 subject property . . . . . \$.....  
 Other assets . . . . . \$.....  
 Earnest money on deposit . . . . . \$.....  
 ..... \$.....  
**TOTAL** . . . . . \$.....

**LIABILITIES**

Current Accounts Payable . . . . . \$.....  
 Notes and Installment Accounts  
     Owed to      Mo. Pymnt.      Bal. Owed  
 ..... \$..... \$.....  
 ..... \$..... \$.....  
 ..... \$..... \$.....  
**Total Notes and Installment Accts.** . . . . . \$.....  
 Indebtedness on real estate, other than  
 subject property . . . . . \$.....  
 Other Liabilities . . . . . \$.....  
**TOTAL** . . . . . \$.....

Rewrite the letter joining sentences 2&3, and sentences 4&5 with AND. The letter should have only four sentences when you are finished.

125 Rue Souvent  
Sherbrooke, Quebec  
March 6, 1971.

Chevalier Moving and Storage Company  
15 Centre Boulevard  
Quebec City, Quebec

Dear Sir:

<sup>1</sup>On April 29, my family and I are moving from Sherbrooke to Havendale, Long Island, New York. <sup>2</sup>We need a moving van.

<sup>3</sup>I would like to hire your company to move our belongings.

<sup>4</sup>Please let me know if one of your vans will be available for that date. <sup>5</sup>Also let me know how much you will charge.

<sup>6</sup>I look forward to hearing from you.

Sincerely yours,

*Henri LeCroix*

Henri LeCroix

DOMESTIC SERVICE	
Check the class of service desired, otherwise this message will be sent as a fast telegram	
TELEGRAM	<input type="checkbox"/>
DAY LETTER	<input type="checkbox"/>
NIGHT LETTER	<input type="checkbox"/>

\$  
S  
E

# WESTERN UNION

W. P. MARSHALL  
CHAIRMAN OF THE BOARD

## TELEGRAM

R. W. MCFALL  
PRESIDENT

INTERNATIONAL SERVICE	
Check the class of service desired, otherwise the message will be sent at the full rate	
FULL RATE	<input type="checkbox"/>
LETTER TELEGRAM	<input checked="" type="checkbox"/>
SHORE SHIP	<input type="checkbox"/>

Q. WDS.-CL. OF SVC.	FD OR COLL.	CASH NO.	CHARGE TO THE ACCOUNT OF	TIME FILED

and the following message, subject to the terms on back hereof, which are hereby agreed to

MR. HENRI LECROIX MARCH 11 19 71

Street and No. 125 RUE SOUVENT

Appt. No. Destination SHERBROOKE, QUEBEC, CANADA

BEGIN WORK 8:00 AM MONDAY APRIL 5 STOP REPORT TO PERSONNEL  
OFFICE STOP PLEASE CONFIRM

Senders name and address (For reference)  
1207 (R2-65)

Sender's telephone number

C. ARRIBA  
ARMOR ELEVATOR COMPANY  
60-01 31 AVENUE  
WOODSIDE, NEW YORK

212-274-8000

Rewrite the letter adding prepositional phrases after the following words (use the prepositions given): sentence 1 - you (in); sentence 3 - house (in); sentence 4 - themselves (with); sentence 5 - April 4 (at); sentence 8 - convenient (for).

March 12, 1971

Dear Charles,

<sup>1</sup>Thank you very much for letting Helen and I stay with you. <sup>2</sup>We had a very successful and enjoyable trip. <sup>3</sup>Our new house is very nice. <sup>4</sup>Michel and Suzanne also enjoyed themselves.

<sup>5</sup>I will begin work on Monday, April 5. <sup>6</sup>But Helen and the children won't come until May 1. <sup>7</sup>May I stay again with you until we can move into our new house? <sup>8</sup>Please let me know if this is not convenient.

<sup>9</sup>Thanks again for your hospitality.

Yours truly,

*Henri*

Finish writing Henri's telegram to Mr. Arriba confirming that he will start to work on April 5.

DOMESTIC SERVICE	
Check the class of service desired; otherwise this message will be sent as a fast telegram	
TELEGRAM	<input type="checkbox"/>
DAY LETTER	<input type="checkbox"/>
NIGHT LETTER	<input type="checkbox"/>

\$  
S  
E

# WESTERN UNION

W. P. MARSHALL  
CHAIRMAN OF THE BOARD

## TELEGRAM

R. W. MCFALL  
PRESIDENT

INTERNATIONAL SERVICE	
Check the class of service desired; otherwise the message will be sent at the full rate	
FULL RATE	<input type="checkbox"/>
LETTER TELEGRAM	<input checked="" type="checkbox"/>
SHORE SHIP	<input type="checkbox"/>

NO. WDS.	CL. OF SVC.	PD CR CGLL.	CASH NO.	CHARGE TO THE ACCOUNT OF	TIME FILED

and the following message, subject to the terms on back hereof, which are hereby agreed to

to MR. CARLOS ARRIBA MARCH 16 19 71

Street and No. 60-01 31 AVENUE

City of or ARMOR ELEVATOR COMPANY Destination WOODSIDE, NEW YORK

CONFIRM WIRE MARCH 11. STOP

Senders name and address (For reference)  
1207 (R2-65)

Sender's telephone number



Rewrite the letter placing the correct prepositions in the blanks provided.

125 Rue Souvent  
Sherbrooke, Quebec  
March 15, 1971

M. Georges Broussard  
Personnel Manager  
Sherbrooke Metal Company  
Sherbrooke, Quebec

Dear Mr. Broussard,

This is to notify you that \_\_\_\_\_ March 26, I will no longer be working \_\_\_\_\_ the Sherbrooke Metal Company. I enjoy my work, but the pay is not enough to support my family.

We are moving \_\_\_\_\_ Havendale, New York \_\_\_\_\_ the United States. I have found a job \_\_\_\_\_ a machinist \_\_\_\_\_ the Armor Elevator Company \_\_\_\_\_ Woodside, New York which is \_\_\_\_\_ Havendale.

Sincerely yours,

*Henri LeCroix*

Henri LeCroix

Rewrite the letter joining sentences 2&3, 5&6, and 8&9 with AND or BUT.

March 15, 1971

Dear Uncle Maurice and Aunt Martha,

<sup>1</sup>Everything is ready for our move to the United States.

<sup>2</sup>Mr. Arriba wired me to say that I will start to work on April 5. <sup>3</sup>I handed in my resignation at work today.

<sup>4</sup>We can move into the new house on May 1. <sup>5</sup>The movers and Helen and the children will leave here on April 29. <sup>6</sup>I must go a few weeks early. <sup>7</sup>I will stay with Charles again.

<sup>8</sup>I am going by bus this time. <sup>9</sup>I hope we will be able to afford to buy a new car soon. <sup>10</sup>We need one very badly.

<sup>11</sup>I'm going to start shopping for one as soon as I get my first paycheck.

<sup>12</sup>I hope you will come and visit us after we get settled in our new house. <sup>13</sup>I'll let you know when is the best time to come.

Love,

*Henni*



Henri wants to sell one of his arm chairs before he moves. He has decided to place an ad in the newspaper for it. The information about the chair is given below and the ad has been started. FINISH THE AD USING THE INFORMATION GIVEN.

arm chair  
upholstered  
slightly worn on arms  
otherwise in good condition

blue  
\$35  
Phone: 787-3600

FOR SALE

ARM CHAIR. UPHOLSTERED. GOOD CONDITION.

Henri also wants to sell his T.V. Based on the information given below, write a want ad for Henri's T.V. (Not all the information needs to be used.)

television  
black & white  
good picture  
walnut cabinet  
Zenith

3 years old  
3 scratches on top  
\$250  
Phone: 787-3600

Rewrite the letter inserting conditional elements in the spaces provided.

April 5, 1971

Dear Helen,

I just returned from work. I had to ride the subway both ways. It was a slow day, but I think I am going to like the job. I'll be apprenticed to another machinist for a week and \_\_\_\_\_ I learn how to run the machine well enough, \_\_\_\_\_ next Monday I'll be able to run it by myself.

The ride from Sherbrooke to New York wasn't too bad. It was raining again in Brattleboro, Vermont. The bus arrived on time and Charles met me at the station.

The air in New York is much different from the air in Sherbrooke. I could hardly see the sky today because the smog was so thick. \_\_\_\_\_ we get a car, \_\_\_\_\_ we can drive to the country and breathe some fresh air. I am going to start looking in the want ads for a car tomorrow. \_\_\_\_\_ I find something that looks good, \_\_\_\_\_ I'll go and look at it.

I sure miss you and the children. See you on the first.

All my love,

Henni

Study the ad for the '68 Ford Country Sedan. Then complete the paragraph, putting the ad into standard English.

We are selling a 1968 Ford Country Sedan. It has an eight cylinder engine, an automatic transmission, power steering . . .

Study the ad for the '69 Camaro Two-Door. Then complete the paragraph putting the ad into standard English.

We are selling a 1969 Camaro. It is a two-door hardtop with . . .

# 1971 MUSTANG HARDTOP

2 dr. power steering, radio, heater, convenience group, green/black vinyl roof, mirror glaze, dealer prep. Executive car driven many careful miles, cruiseomatic.

LIST Atumian's Sale Price  
PRICE  
00051 **\$3169** YOU SAVE **\$682**

## '68 FORD COUNTRY SEDAN

8 cyl., automatic, power steering, power brakes, radio & heater, white wall tires. **\$2595**

## '69 CAMARO 2 DOOR

Hardtop, automatic, power steering, power brakes, vinyl roof, white walls. **\$2395**

## '68 CHEV. IMPALA WAGON

8 cyl., automatic, power steering, power brakes, air conditioned, white walls. **\$2195**

## '68 TORINO 2 DOOR

Hardtop, automatic, 8 cyl., power steering, radio and heater. **\$1795**

## '68 FORD COUNTRY SQUIRE

8 cyl., automatic, power steering, power brakes, radio and heater, white wall tires. **\$2095**

## '66 MERCURY COLONY PARK

Wagon, 8 cyl., power brakes, power steering, radio and heater, automatic. **\$1395**

## '65 FORD VAN

Standard transmission, heater. **\$795**

## THE LINE OF 1971 FORDS

# FORD

Atumian's Sale Price  
00051



Choose two of the ads on this page and write a short paragraph putting each of them into standard English.

**THE AUTOS ARE BOUGHT, SOLD AND TRADED EVERY**

'73 COUGAR Sport Coupe, vinyl bucket seats, automatic, power steering, power brakes, radio and heater, white walls and many other extras **\$2199**

'69 FORD Country Squire station wagon, 4 door, 6 passengers, automatic, power brakes, radio and heater, white walls and many other extras **\$2199**

'69 CHEVELLE Malibu Sport Coupe, vinyl bucket seats, vinyl top, automatic transmission, power steering, power brakes, radio & heater, white walls, air conditioner, & many other extras **\$2099**

'68 BUICK Riviera Sport Coupe, Automatic transmission, power steering, power brakes, power windows, power seats, radio & heater, white wall tires and many other extras **\$1999**

'68 PONTIAC Grand Prix, 2-door hardtop, automatic, power steering, power brakes, radio and heater, white wall tires and many other extras **\$1899**

'69 BUICK LeSabre, 2 door hardtop, automatic, power steering, power brakes, radio and heater, white walls and many other extras **\$1899**

'69 COUGAR, 2 door hardtop XR7, vinyl bucket seats, automatic transmission, power steering, radio and heater, white walls, **\$1899**

'69 PONTIAC CATALINA, 4-door hardtop, automatic transmission, power steering, power brakes, radio & heater and white wall tires **\$1799**

'69 FORD Fairlane Station Wagon, 4 door, 6 passenger, automatic, power steering, power brakes, radio and heater, white walls and many other extras **\$1799**

'69 CHEVROLET Impala, super sport, 2 door hardtop, 4 speed transmission, radio & heater, white walls and many other extras **\$1799**

'69 TORINO Cobra Jet '78, 4-Speed Transmission, Radio and Heater, white wall tires. **\$1699**

'68 OLDS 58 convertible, automatic, power steering, power brakes, radio and heater, white walls and many other extras. **\$1699**

'70 MUSTANG Sport Coupe, Vinyl Bucket Seats, 3-Speed Transmission, Radio and Heater. **\$1699**

'70 OPEL (Datsun) Sport Coupe, Auto. Trans., Radio and Heater, white walls. **\$1599**

'70 FORD Answerick Sport Coupe, Auto. Radio and Heater, white wall. **\$1499**

'60 CAMARO Convertible, vinyl bucket seats, automatic, power steering, radio and heater, white walls. **\$1499**

'69 BARRACUDA sport coupe, vinyl bucket seats, automatic, power steering, radio and heater, white walls. **\$1499**

'68 OLDS 442 SPORTS COUPE, vinyl bucket seats, 4 speed transmission, radio and heater, white walls. **\$1399**

'65 CHEVELLE 2 door sedan, 3 speed transmission, radio & heater, white walls. **\$1399**

'70 OPEL station wagon, 4 speed transmission, roof rack, radio & heater, white walls **\$1399**

'68 MUSTANG SPORT COUPE Vinyl Bucket Seats, Automatic Transmission, Pow. Steer., R&H, white wall tires. **\$1299**

'68 VOLVO 144 5 4 door sedan, automatic transmission, radio & heater, whitewalls, & many other extras. **\$1299**

'67 FORD City Squire, 4 door, 10 passenger, automatic, power steering, power brakes, radio and heater, white walls. **\$1299**

'68 BUICK Skylark, 2 door sedan, automatic transmission, power steering, power brakes, radio and heater, white walls. **\$1299**

'68 MUSTANG Sport Coupe, Vinyl Bucket Seats, Automatic Transmission, Radio and Heater. **\$1199**

'67 BUICK WILDCAT 2 dr. Hardtop, Automatic transmission, power steering, power brakes, radio and heater, white wall tires **\$1199**

'68 MUSTANG Sport Coupe, vinyl bucket seats, automatic transmission, radio and heater. **\$1199**

'67 CHEVROLET CAPRICE 4 door, hardtop, automatic transmission, power steering, power brakes, radio & heater, white walls **\$1099**

'67 CHRYSLER 300 Convertible, automatic transmission, power steering, power brakes, radio & heater, white walls, & many other extras. **\$1099**

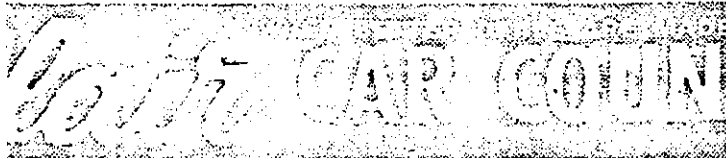
'67 BARRACUDA SPORT COUPE, Automatic Transmission, Power Steering, Pow. Brakes, R&H, white wall tires. **\$1099**

'67 BUICK LESABRE Convertible, Automatic Transmission, Power Steering, Power Brakes, Radio & Heater, white wall tires & many other extras. **\$999**

'69 OPEL Station Wagon, 4 speed transmission, radio & heater, white walls. **\$999**

'68 VOLKSWAGEN 2 door Fastback, Vinyl bucket seats, 4 speed transmission, radio & heater, white walls. **\$999**

'65 V-W Station Wagon Squareback Sedan, 4 speed trans, radio & heater **\$999**



1. Compare the '70 Chevy Impala and the '70 Oldsmobile 442 on the following page. What features does the 442 have that the Impala doesn't have?

2. Compare the '70 Pontiac Lemans and the '70 Plymouth Road Runner on the following page.

- a. What kind of transmission does the Road Runner have?
- b. What kind of transmission does the Lemans have?
- c. Which car is better equipped?
- d. Which car is the least expensive?

LET'S A CAR, LET'S A COLOR, LET'S A PAIR, LET'S A PAIR, LET'S A PAIR

'49 LINCOLN CONTINENTAL. Radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass. Custom interior, vinyl top, electric windows and seats, factory air conditioning. **\$3545**

'70 BUICK ESTATE WAGON. 9 passenger, radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, custom interior, factory air conditioning. **\$3549**

'70 PONTIAC RONNEVILLE. Radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, custom interior, factory air conditioning. **\$3099**

'69 BUICK ELECTRA. Radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, custom interior, factory air conditioning. **\$2999**

'70 OLDS LUXURY CONVERTIBLE. Radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, leather upholstery, loaded. **\$2699**

'70 OLDS SKYLARK. Radio, heater, automatic transmission, power steering, white walls, tinted glass, custom interior, loaded. **\$2699**

'70 PLYMOUTH. 6 passenger wagon, radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, custom interior. **\$2449**

'70 CHEVY IMPALA. Radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, custom interior. **\$2499**

'70 OLDSMOBILE 412. Radio, heater, automatic transmission, power steering, power brakes, white walls, bucket seats, leather upholstery, tinted glass, big engine, loaded. **\$2499**

'68 CHRYSLER IMPERIAL. Radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, custom interior, electric windows, factory air conditioning, loaded. **\$2295**

'69 BUICK WILDCAT. Radio, heater, automatic transmission, power steering, power brakes, white walls, bucket seats, custom interior, tinted glass, loaded. **\$2149**

'70 DODGE CHARGER. Radio, heater, automatic transmission, power steering, power brakes, tinted glass, custom interior, loaded. **\$2199**

'67 CHEVY CHEVELLE. Radio, heater, automatic transmission, power steering, white walls. **\$1999**

'70 FORD LTD. Radio, heater, automatic transmission, power steering, power brakes, custom interior, white walls, loaded. **\$1939**

'69 MUSTANG. Radio, heater, automatic transmission, power steering, white walls, bucket seats, leather upholstery, tinted glass, loaded. **\$1879**

'69 CHEVY IMPALA. Radio, heater, automatic transmission, power steering, white walls, tinted glass, deluxe interior. **\$1849**

'68 BUICK ELECTRA. Radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, custom interior, loaded. **\$1670**

'68 CHRYSLER NEWPORT. Radio, heater, automatic transmission, white walls, power steering, power brakes, tinted glass, loaded. **\$1449**

'68 BUICK LESABRE. Radio, heater, automatic transmission, power steering, power brakes, white walls. **\$1199**

'67 DODGE POLARA. Radio, heater, automatic transmission, power steering, power brakes, white walls. **\$1149**

FACTORY FRESH BUICKS — Walk to Wall Leftovers and Demonstrators

**'71 SKYLARK \$2799**

**\$1000** Under Original List Price When New!

**'70 BUICK LEFTOVER**

**BRAND NEW**

**'71 RIVERAS \$5149**

RADIO, HEATER, AUTOMATIC TRANSMISSION, POWER STEERING & BRAKES, WHITE WALLS, BUCKET SEATS, FACTORY AIR COND., LOADED.

**SAVE \$1000**

'66 BUICK RIVIERA. Radio, heater, automatic transmission, power steering, power brakes, white walls, bucket seats, leather upholstery, tinted glass, loaded. **\$2149**

'67 PONTIAC CATALINA. Radio, heater, automatic transmission, power steering, white walls. **\$949**

'68 BUICK SPECIAL. Radio, heater, automatic transmission, white walls. **\$949**

'68 FORD GALAXIE 500. Radio, heater, automatic transmission, power steering, white walls, tinted glass, loaded. **\$939**

'67 BUICK ELECTRA. Radio, heater, automatic transmission, power steering, power brakes, white walls, loaded. **\$899**

'67 CHEVY BELAIR. Radio, heater, automatic transmission, white walls. **\$879**

'67 CHRYSLER 361. Radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, custom interior, factory air conditioning, loaded. **\$1799**

'67 DODGE DART. Radio, heater, automatic transmission, power steering, white walls. **\$799**

'67 MERCURY COMET. Radio, heater, automatic transmission, power steering, white walls. **\$699**

'67 BUICK ELECTRA. Radio, heater, automatic transmission, power steering, power brakes, white walls, loaded. **\$699**

'66 FORD. 6 passenger wagon, radio, heater, power steering, automatic transmission, luggage rack. **\$599**

'65 DODGE CORONET. Radio, heater, automatic transmission, power steering, white walls, deluxe interior. **\$379**

'65 FORD FAIRLANE. Radio, heater, automatic transmission. **\$319**

'65 DODGE DART. Radio, heater, automatic transmission, power steering. **\$249**

'62 CHEVY BELAIR. Radio, heater, automatic transmission, power steering. **\$129**

'62 FORD FAIRLANE. Radio, heater, automatic transmission, white walls. **\$129**

'70 CHRYSLER NEWPORT. Radio, heater, automatic transmission, power steering, power brakes, white walls, tinted glass, custom interior, loaded. **\$2499**

'70 PONTIAC LEMANS. Radio, heater, automatic transmission, power steering, white walls, bucket seats, tinted glass. **\$2149**

'70 PLYMOUTH ROAD RUNNER. Radio, heater, white walls, standard transmission, deluxe interior. **\$2099**

'69 BUICK LESABRE. Radio, heater, automatic transmission, power steering, white walls, tinted glass, custom interior, loaded. **\$2099**

'68 BUICK LESABRE. Radio, heater, automatic transmission, power steering, white walls, bucket seats, leather upholstery, tinted glass, custom interior, loaded. **\$1149**

'68 FORD. 6 passenger wagon, radio, heater, automatic transmission, power steering, white walls, luggage rack, loaded. **\$1799**

'65 CADILLAC CALAIS. Radio, heater, automatic transmission, power steering, custom interior, factory air conditioning, white walls, loaded. **\$999**



'65 OLDSMOBILE CUTLASS. Radio, heater, automatic transmission, power steering, white walls, tinted glass, loaded. **\$939**

'67 PONTIAC FIREBIRD. Radio, heater, automatic transmission, power steering, white walls, bucket seats, leather upholstery, tinted glass, custom interior, loaded. **\$1099**

ALL CARS SOLD AND ADVERTISED • FIRST COME • FIRST SERVED BASIS

**Stouffer's**

**ONE STOP AUTO CENTER**

Rewrite the letter placing the needed adverbs of time and place in the blanks provided.

April 16, 1971

Dear Helen,

Today was pay day! \_\_\_\_\_ work I went to the bank \_\_\_\_\_ I opened a savings account and a checking account. There were more forms and applications to fill out, but now we have money in the bank.

The car ads in the papers aren't very good ones. The men at work say we should wait until August \_\_\_\_\_ they have car sales. But I don't want to wait that long. I am going to fill out an application for a driver's license on Monday. It takes a long time to get a driver's license - \_\_\_\_\_ in New York state. I am also going to fill out applications for gas credit cards. Then, \_\_\_\_\_ we get a car, we will be ready.

Charles took me to the Radio City Music Hall \_\_\_\_\_ they show a movie and have dancing girls called the Rockettes. It was nice, but the Rockettes had just finished \_\_\_\_\_ we arrived. We were late because we stopped for a beer \_\_\_\_\_ we went to see the show. \_\_\_\_\_ the show, some people \_\_\_\_\_ me were making a lot of noise and I could not hear very well.

I am going to Havendale to check on the house tomorrow. Everything will be ready \_\_\_\_\_ you and the children arrive.

All my love,

*Helen*

Before he can open a checking or savings account, Henri must fill out a signature card on both sides. Fill out the signature card here as if you were going to open a savings and/or checking account.

	Account Number _____
	SS _____
	SS _____

All Persons Signing on This Account Agree to the Conditions Listed on Reverse Side.

1. Signature \_\_\_\_\_

2. Signature \_\_\_\_\_  
(Joint) (Power of Attorney)

3. Signature \_\_\_\_\_  
(Joint) (Power of Attorney)

Signatures Required \_\_\_\_\_ Probate Certificate - Dated \_\_\_\_\_ Filed Exhibited

1. Address	2. Address
Date of Birth	Date of Birth

VERMONT NATIONAL BANK

**CONDITIONS**

It is hereby agreed that the rules and regulations of the bank governing this account as at present constituted or as they may hereafter be amended will be adhered to.

If this is a joint account, it is agreed that all deposits made in our joint names shall belong to us as joint tenants with right of survivorship or as tenants by the entirety, and either or the survivor may draw all or any part, subject to the laws of the State of Vermont, nor or hereafter enacted.

---

FOR BANK USE ONLY

Regular Checking <input type="checkbox"/>	Joint A/C <input type="checkbox"/>
Regular Savings <input type="checkbox"/>	Individual A/C <input type="checkbox"/>
Preferred Savings <input type="checkbox"/>	Fiduciary <input type="checkbox"/>

Date \_\_\_\_\_ First Deposit \$ \_\_\_\_\_ A/C Opened by \_\_\_\_\_

Henri's first paycheck was \$220 net. Fill out the following deposit slips for the amount you think he should deposit in

1. a savings account and
2. a checking account.

SUBJECT TO THE CONDITIONS SET FORTH BELOW THERE IS

DEPOSITED ON BOOK No. \_\_\_\_\_

**SAVINGS DEPARTMENT  
TO CREDIT OF**

IN

**BANK OF HAVENDALE  
LONG ISLAND, N. Y.**

19\_\_

PLEASE LIST EACH CHECK SEPARATELY

	DOLLARS	CENTS
BILLS		
COIN		
CHECKS		
OUT OF TOWN ITEMS, LIST NAMES OF CITIES		
LOCAL CHECKS, GIVE NAMES OF MAKERS		
"		
"		
"		
"		
"		
"		
"		
"		

Conditions. The depositor agrees (1) that this bank acts only as collecting agent, assuming no liability for losses in transit nor any responsibility beyond reasonable care in selecting its own immediate correspondents, who may be drawee or acceptor of bank upon which item drawn or at which payable, and that (2) until such time as cash or solvent credits shall have come into its possession, the bank may charge back to depositor's account any item previously credited, even though drawn on itself; and that (3) the bank shall not be liable to the depositor for the inadvertent payment of any check before its date, or for the inadvertent payment of any check as to which a stop payment notice has been received; and that (4) the depositor will promptly examine canceled checks for alterations, forgeries or irregularities of endorsements and if no claim is made or irregularity reported within ten days, the account as stated by the bank will be considered correct.

Complete the following series of forms as if you were applying for a New York state driver's license. Be sure to read all directions CAREFULLY.



PLEASE! WRITE YOUR SOCIAL SECURITY NUMBER HERE →

# DRIVER INFORMATION SHEET

Information given on this sheet will be used to prepare your application. This is not an application form.

Please Print Carefully

DEPARTMENT USE				
CLASS	DUP.	I.P.	EX.	C/N
FEES				

Print complete name \_\_\_\_\_

FIRST MIDDLE LAST

Mailing address \_\_\_\_\_

City \_\_\_\_\_ Zip code \_\_\_\_\_

Residence address \_\_\_\_\_

City \_\_\_\_\_ Zip code \_\_\_\_\_

Sex \_\_\_\_\_ Color hair \_\_\_\_\_ Color eyes \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Married? \_\_\_\_\_

Birth date \_\_\_\_\_ Age today \_\_\_\_\_ California driver's license No. \_\_\_\_\_

Have you previously applied for a California driver's license within the past 6 months? . . . . . Yes  No

Have you ever had a California driver's license? . . . . . Yes  No   
If yes, when did or will license expire? \_\_\_\_\_

Are you a resident of a state other than California? . . . . . Yes  No   
If yes, what state? \_\_\_\_\_

Have you been licensed to drive in another state or country within the past 3 years? . . . . . Yes  No

If yes, where? \_\_\_\_\_  
If yes, when did or will license expire? \_\_\_\_\_

Are you now on active duty in the Armed Forces? . . . . . Yes  No

DO YOU WEAR CONTACT LENSES? . . . . . Yes  No

Do you intend to:  
Drive vehicles having more than 2 axles? . . . . . Yes  No   
Drive buses designed to carry more than 15 passengers? . . . . . Yes  No   
Tow vehicles or trailers weighing 6,000 pounds gross or over? . . . . . Yes  No

### IMPORTANT

In signing your application, you will be certifying under penalty of perjury to the following statements. It is a crime to make any false statement on your application. Therefore, please read carefully and answer yes or no to each one:

#### HAVE YOU EVER—

- (1) Been afflicted with nervous breakdown, mental illness, or insanity? . . . . . \_\_\_\_\_
- (2) Had fainting spells, dizzy spells, apoplexy (stroke), epilepsy, paralysis, or other disease or disability which may affect your ability to operate a motor vehicle? . . . . . \_\_\_\_\_  
Briefly explain any "yes" answers to (1) and (2) \_\_\_\_\_
- (3) Applied for a license under a former or different name? . . . . . \_\_\_\_\_  
If yes, what name? \_\_\_\_\_
- (4) Had driving privilege or a license cancelled, refused, suspended or revoked? . . . . . \_\_\_\_\_
- (5) Held a license issued by another state or country within the past 3 years? . . . . . \_\_\_\_\_  
Briefly explain any "yes" answers to (3), (4), and (5) \_\_\_\_\_

When you have completed this form, please take it with any other drivers license you may have to the Drivers License Typist

NOT NEGOTIABLE -- FILL IN THE AMOUNT WITHDRAWN IN LOWER LEFT HAND CORNER, AND WRITE IT IN FULL IN SPACE BELOW, GIVING THE NUMBER OF YOUR PASS BOOK

RECEIVED  
FROM

19

**BANK OF HAVENDALE**  
LONG ISLAND, N. Y.

ACCOUNT NO. \_\_\_\_\_  
SAVINGS DEPARTMENT

\_\_\_\_\_ DOLLARS

DOLLARS	CENTS

SIGN HERE \_\_\_\_\_  
INDIVIDUALLY, OFFICIALLY, OR AS TRUSTEE AS THE BOOK READS

**SPECIAL CHECKING  
DEPOSIT TICKET**

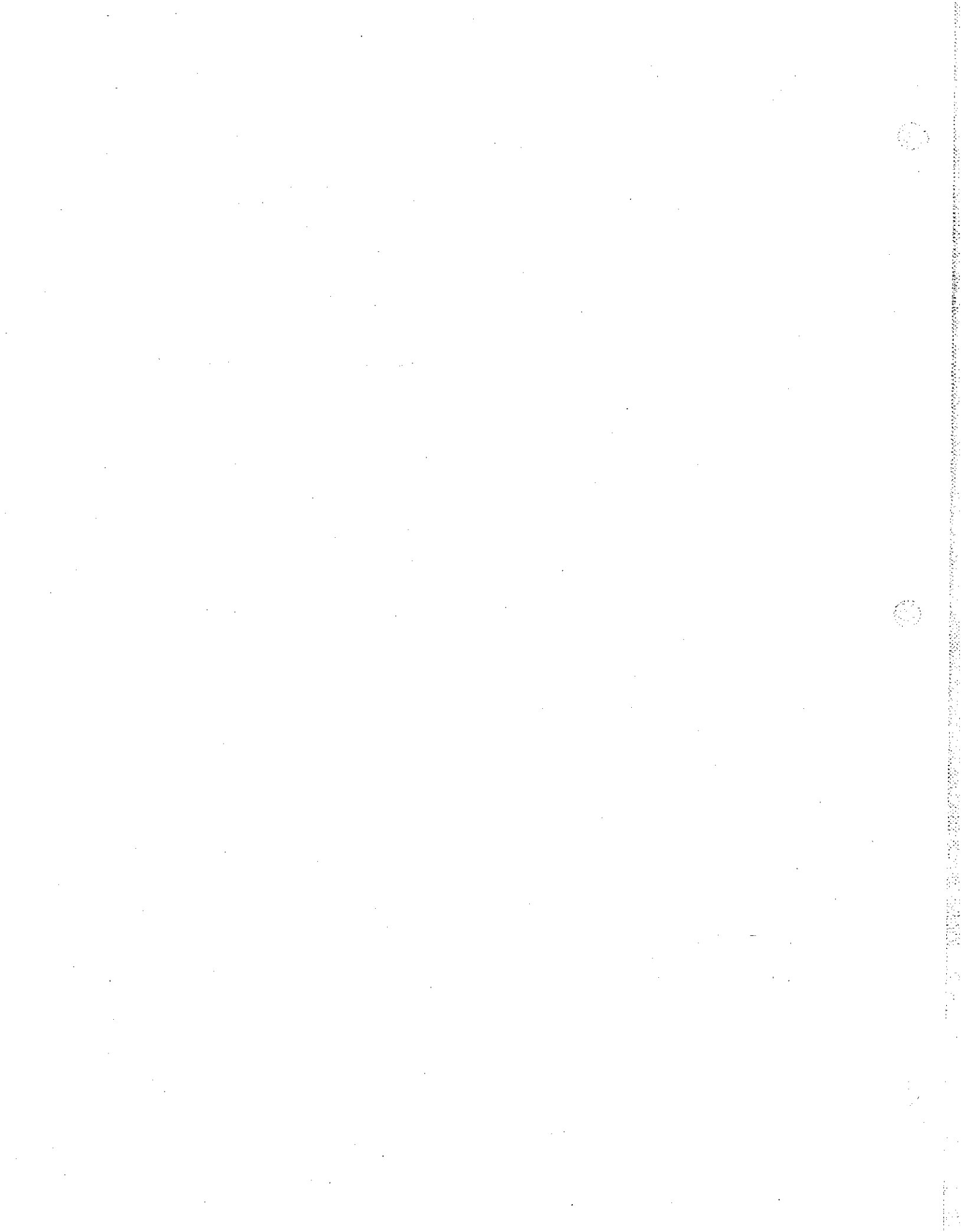
NAME \_\_\_\_\_

DEPOSITED IN  
**BANK OF HAVENDALE**  
LONG ISLAND, N. Y.

DATE \_\_\_\_\_ 19 \_\_\_\_\_

ACCOUNT No. \_\_\_\_\_

	DOLLARS	CENT
CASH _____		
CHECKS 1		
2		
3		
4		
5		
6		
7		
TOTAL		



MV-500 (11/64) NEW YORK STATE - DEPARTMENT OF MOTOR VEHICLES  
 REQUEST FOR LEARNER'S PERMIT AND/OR ROAD TEST  
 INSTRUCTIONS



1. You must submit satisfactory proof of Date of Birth and, in addition, proof of identification, before you will be permitted to take the Preliminary Tests.
2. No Learner's Permit will be issued and no appointment will be made for road test until you have passed the Preliminary Tests (written, road sign, vision and color tests).
3. Study the Driver's Manual. If you want a Class 1, 2 or 3 Chauffeur License, also study the Chauffeurs Manual, before you try to take the written test.
4. Fill in the Preliminary Tests Report (Part I, below).
5. Take the tests.
6. If your papers are in order, you will be directed to the cashier to pay the application fee of \$2.00. If you also want a Learner's Permit, it will be necessary for you to pay the additional 50 cents Learner's Permit fee. Obtain receipt from cashier for \$2 application fee.
7. No refunds will be given.
8. Applicants who are entitled to Reciprocity Exchange of Out-of-State License must also complete statement on other side of this form.

**PART I** **PRELIMINARY TESTS REPORT**  
 Kind of Examination

- Op. Orig.
- Jr. Op. Orig.
- Chauff. (Unclass.)
- Chauff. Class 1
- Chauff. Class 2
- Chauff. Class 3

First	Middle	Last	Sex
Number and Street			Color of Eyes
City or P.O.		Zone No.	County State
Date of Birth		Weight	Height
Mo.	Day	Yr.	Lbs. Ft. In.

COLOR BLIND	
VISION	
LEFT	RIGHT
BOTH	

Restriction:

→ YOU MUST SIGN BELOW IN THE PRESENCE OF EACH EXAMINER ←

TEST	NO.	APPLICANT'S SIGNATURE	EXAMINER'S SIGNATURE IF TEST IS PASSED	DATE
WRITTEN	1			
ROAD SIGN	2			
COLOR and VISION	3			

NOTICE TO APPLICANT

On the reverse there is information of importance to you. We have checked appropriate boxes to indicate the status of your application for license and whether you have passed or failed the road test. Please read the notice carefully and follow the instructions.

WILLIAM S. HULTS  
Commissioner

Print or Type  
Full Name

Street and Number

City or P. O. State and Zip

Date of Birth  
Mo. Day Yr.

← PRINT

PENDING NO.

ISSUING OFFICE AND DATE

(SEE OTHER SIDE)

Department of Motor Vehicles  
NEW YORK LEARNER'S PERMIT

- Chauffeur
- Operator
- Jr. Operator

FEE  
50c

NOT VALID UNTIL DATED AND  
NUMBERED BY ISSUING OFFICE

Cancelled Upon Failure  
In Road Test or Expires  
Six Months From

LEARNER'S PERMIT  
NOT VALID IN  
ROAD TEST AREAS

First	Middle	Last	Sex
Number and Street			Color of Eyes
City	County	State	Zip
Date of Birth Mo. Day Yr.	Weight lbs.	Height Ft. In.	

The holder of this permit may not operate tractor-trailer or truck-trailer combinations or trucks with MGV over 18,000 lbs., buses, or taxicabs, unless the permit is endorsed to indicate appropriate chauffeur classifications.

BOXES ABOVE TO BE FILLED IN BY APPLICANT

RESTRICTED TO OPERATE WITH:

If properly endorsed "Interim Permit", the holder has, for the stated period, the privileges of a license of the type indicated above.

Sign  
name  
→  
in full

\_\_\_\_\_

ISSUED \_\_\_\_\_

Not valid as Learner's Permit after endorsement as "Interim Permit"  
(SEE OTHER SIDE) →

This is to certify that the person named on the reverse has been issued this Learner's Permit for the purpose of receiving instruction in the operation of a motor vehicle within the State of New York only. The holder of this permit may not operate a motor vehicle unless a New York licensed operator or chauffeur, at least 18 years of age, sits beside him. The holder may operate a motorcycle under the immediate control of, or if this is impractical, the general supervision of a New York licensed driver at least 18 years of age.

If under 18 years of age the holder may not operate a motor vehicle (1) for compensation; (2) within the limits of New York City; (3) in Nassau County, except during the hours of daylight and when enrolled in a driver education course in a school of secondary education in Nassau County and for a period of one year following the completion of such course and when accompanied by a duly licensed parent, guardian, one in loco parentis to licensee, a qualified driver education teacher, or licensed driving instructor; (4) in areas other than Nassau County or New York City, during the hours of darkness, except when accompanied by a duly licensed parent, guardian, one in loco parentis to licensee, a qualified driver education teacher, or licensed driving instructor.

Revocation of permit or failure in road test terminates both the permit and the application for license. No refunds allowed.

This permit must be surrendered when road test is taken and, if validated as an interim permit, when license is issued. This permit shall not be valid from the time road test is taken until applicant is advised of the test result.

The holder of an apprentice chauffeur learner's permit is allowed to operate a vehicle in the class specified provided he is accompanied by a New York chauffeur duly licensed for the same class.

WILLIAM S. HULTS, Commissioner

TYPE OF MOTOR VEHICLE FOR WHICH CHAUFFEUR LICENSE REQUIRED	MAY BE DRIVEN ONLY BY CHAUFFEUR WITH THIS CLASS OF LICENSE
Truck-Trailer combinations (truck MGW over 18,000 lbs. and trailer MGW over 6,000 lbs.)	1
Tractor-Trailer combinations	1
Buses	1, 2
Trucks with MGW over 18,000 lbs.	1, 2, 3
Taxicabs	1, 2, 3, & 3U

THE COURT OR CLERK SHALL RECORD CONVICTIONS BELOW (VEHICLE AND TRAFFIC LAW, SECTION 514)				
DATE	CRIME, OFFENSE, TRAFFIC INFRACTION	DATE OF CONVICTION	DISPOSITION AND FINE	IN WHAT COURT CONVICTED

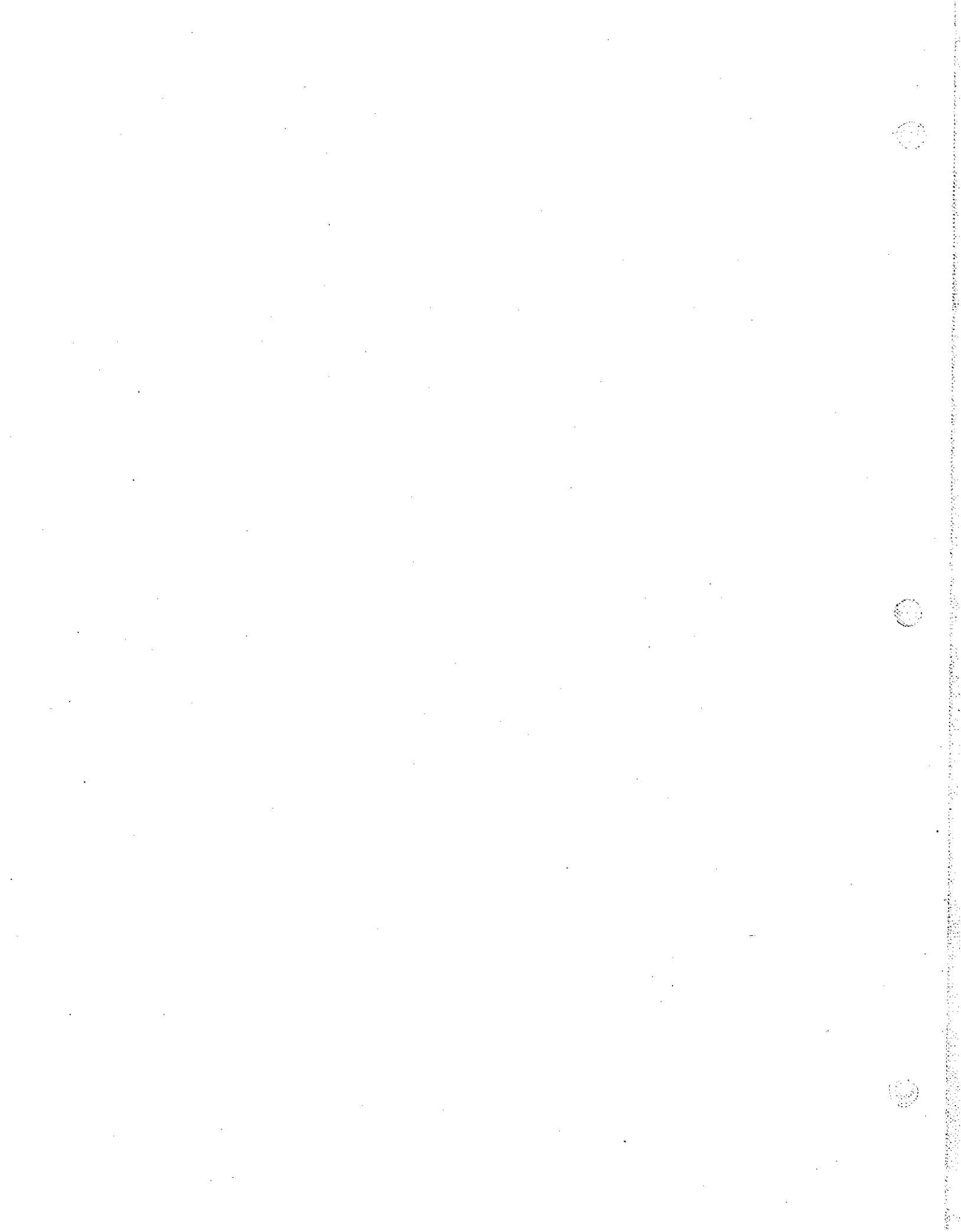
**NOTICE APPLICATION & LEARNER'S PERMIT HAS EXPIRED OR CANCELLED**

- Your application has expired as having been on file six months. Fee is forfeit.
- The enclosed Report of Road Test shows why you failed. The law provides for only one Road Test and for cancellation of application and learner's permit upon failure.
- To obtain another Learner's Permit and/or take another test, complete the enclosed forms and return to this office with required fees. Also, submit this Notice as proof of date of birth and return the Report of Road Test, if any. If done within 30 days of date of Road Test, or the expiration date of the Learner's Permit, it will not be necessary for you to take the Preliminary Tests again.

**NOTICE OF PASSING ROAD TEST**

- You have passed your road test and the enclosed permit is valid as an Interim Permit until the date specified. Before the Interim Permit expires, you will receive a punch card application for license. It will be necessary for you to PRESENT THE APPLICATION AND THE INTERIM PERMIT (WITH PARTS 1 AND 2 OF YOUR NEW YORK STATE DRIVER'S LICENSE IF YOU HAVE ONE) to an issuing office, where, upon payment of the additional fee, if required, a license will be issued to you. If you do not receive your punch card application by the 20th of next month, please notify your Issuing Office. DO NOT WAIT UNTIL YOUR INTERIM PERMIT EXPIRES.
- You have passed your road test. Submit your current Part 1, License, and Part 2, Record of Convictions, and this Notice to the Issuing office where you filed your application. Your license and Record of Convictions will be endorsed and returned to you.

**DO NOT MAIL CASH. Make check or money order payable to Commissioner of Motor Vehicles**



Complete this and the following gasoline credit card applications as if you were Henri LeCroix.

### APPLICATION FOR TEXACO NATIONAL CREDIT CARD

PRINT PLEASE

DATE \_\_\_\_\_

PLEASE CHECK APPROPRIATE BOX FOR MAILING ADDRESS DESIRED

INDIVIDUAL OR FIRM NAME \_\_\_\_\_ AGE \_\_\_\_\_ SPOUSE \_\_\_\_\_  
First Middle Last (First Name)

STREET ADDRESS \_\_\_\_\_ YEARS AT PRESENT ADDRESS \_\_\_\_\_

CITY, ZONE, STATE \_\_\_\_\_ TELEPHONE \_\_\_\_\_

OWN HOME  RENT  NO. OF DEPENDENTS \_\_\_\_\_ MILITARY SERIAL NO., IF ON ACTIVE DUTY \_\_\_\_\_

TOTAL NUMBER OF CARDS DESIRED (INCLUDING DUPLICATES FOR THE CONVENIENCE OF YOUR FAMILY OR EMPLOYEES IN PURCHASING ON YOUR ACCOUNT)

ESTIMATED MONTHLY PURCHASES \$ \_\_\_\_\_ CREDIT CARD WILL BE USED FOR: CAR  TRUCK  PLANE  BOAT

NAME OF PRESENT EMPLOYER \_\_\_\_\_ NATURE OF BUSINESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

YOUR POSITION \_\_\_\_\_ YEARS WITH FIRM \_\_\_\_\_ BUSINESS TELEPHONE \_\_\_\_\_ YOUR ANNUAL INCOME \$ \_\_\_\_\_

PREVIOUS EMPLOYER \_\_\_\_\_ YEARS WITH FIRM \_\_\_\_\_  
(Name) (Address)

PREVIOUS HOME ADDRESS \_\_\_\_\_ HOW LONG THERE \_\_\_\_\_

BANK \_\_\_\_\_ ADDRESS \_\_\_\_\_ TYPE ACCOUNT \_\_\_\_\_

CHARGE, BUDGET OR LOAN ACCOUNTS:

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ ACCOUNT NO. \_\_\_\_\_

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ ACCOUNT NO. \_\_\_\_\_

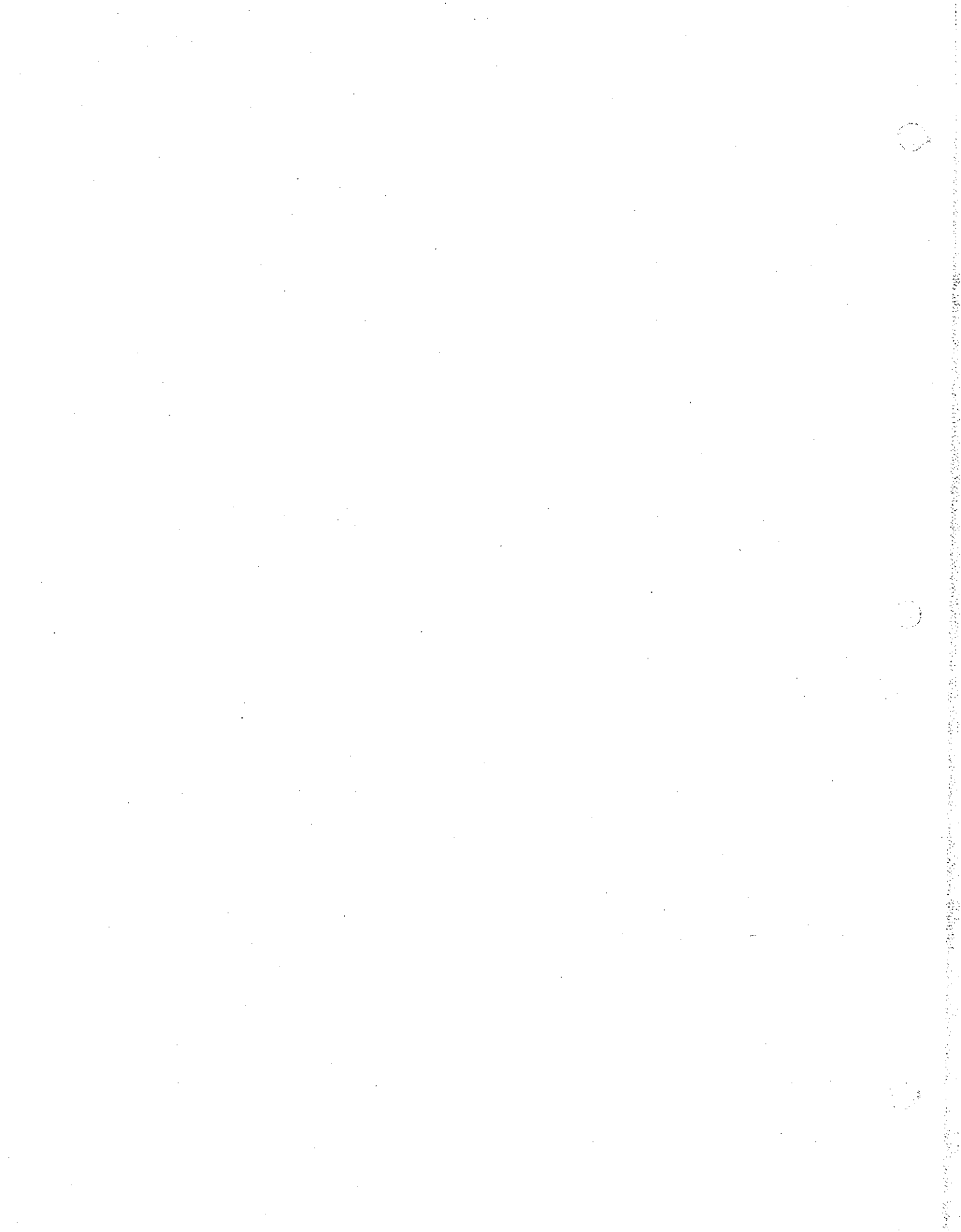
NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ ACCOUNT NO. \_\_\_\_\_

TERMS: FULL PAYMENT ON RECEIPT OF MONTHLY STATEMENT. YOUR TEXACO DEALER WILL BE GLAD TO EXPLAIN OUR DEFERRED PAYMENT PLAN ON PURCHASES OF CERTAIN BRANDS OF TIRES, TUBES AND ACCESSORIES THAT TEXACO HAS AUTHORIZED ITS DEALERS TO INCLUDE ON CREDIT CARD INVOICES.

RESPONSIBILITY FOR ALL PURCHASES MADE BY ANYONE THROUGH THE USE OF THE CREDIT CARD, PRIOR TO ITS SURRENDER TO TEXACO OR PRIOR TO WRITTEN NOTICE OF ITS LOSS OR THEFT TO TEXACO, RESTS UPON APPLICANT.

SIGNATURE: INDIVIDUAL APPLICANT \_\_\_\_\_ FOR COMPANY ACCOUNT \_\_\_\_\_ Signature of Executive \_\_\_\_\_ Title \_\_\_\_\_

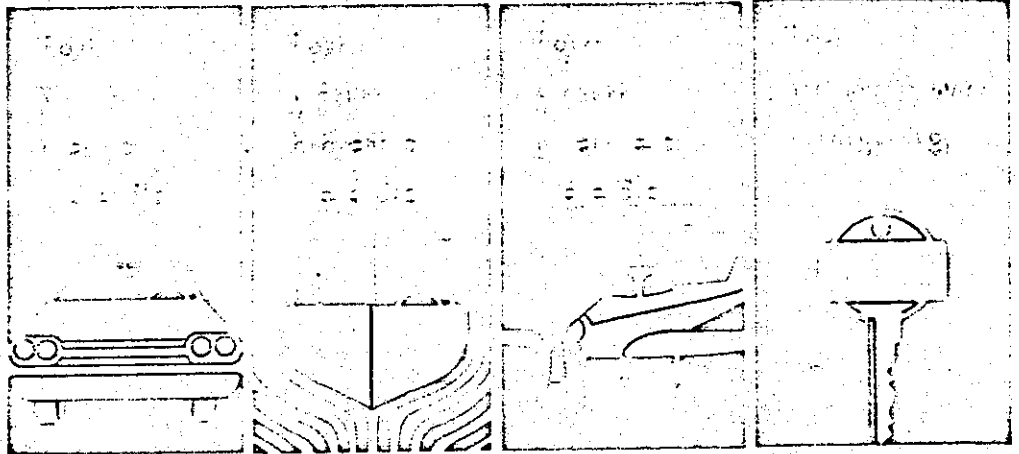




**Mobil**

Credit  
Card  
Application

# Convenient, Nationwide Credit...



## Travel the Friendly Mobil Way

NAME (PRINT)		AGE		OFFICE USE		
RESIDENCE (NUMBER)	(STREET)	YEARS AT THIS ADDRESS				
(CITY)	(STATE)	(ZIP)	<input type="checkbox"/> MARRIED <input type="checkbox"/> SINGLE			SPOUSE'S NAME

PREVIOUS ADDRESS (IF AT ABOVE LESS THAN ONE YEAR)	HOME TELEPHONE NO. AREA CODE
---	---------------------------------

EMPLOYMENT	EMPLOYED BY (IF SELF EMPLOYED, SHOW NAME OF BUSINESS)	HOW LONG	ANNUAL INCOME <input type="checkbox"/> UP TO \$4000 <input type="checkbox"/> \$4000 TO \$6000 <input type="checkbox"/> \$6000 TO \$10000 <input type="checkbox"/> OVER \$10000			
	BUSINESS ADDRESS	POSITION	BUSINESS TELEPHONE NO. AREA CODE			
	PREVIOUS EMPLOYER (IF EMPLOYED BY ABOVE LESS THAN 1 YEAR)	SPOUSE'S EMPLOYER	SPOUSE'S ANNUAL INCOME <input type="checkbox"/> UNDER \$3000 <input type="checkbox"/> OVER \$3000			
REFERENCES	MY BANK IS		ADDRESS		TYPE OF ACCOUNT <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS <input type="checkbox"/> LOAN	
	MY CREDIT IS ESTABLISHED WITH:—(IF CREDIT CARD ACCOUNT, PLEASE SHOW NUMBER)					

1.	
2.	
3.	

MOBIL DEALER STAMP

NUMBER OF CARDS REQUIRED

---

ESTIMATED CREDIT REQUIRED

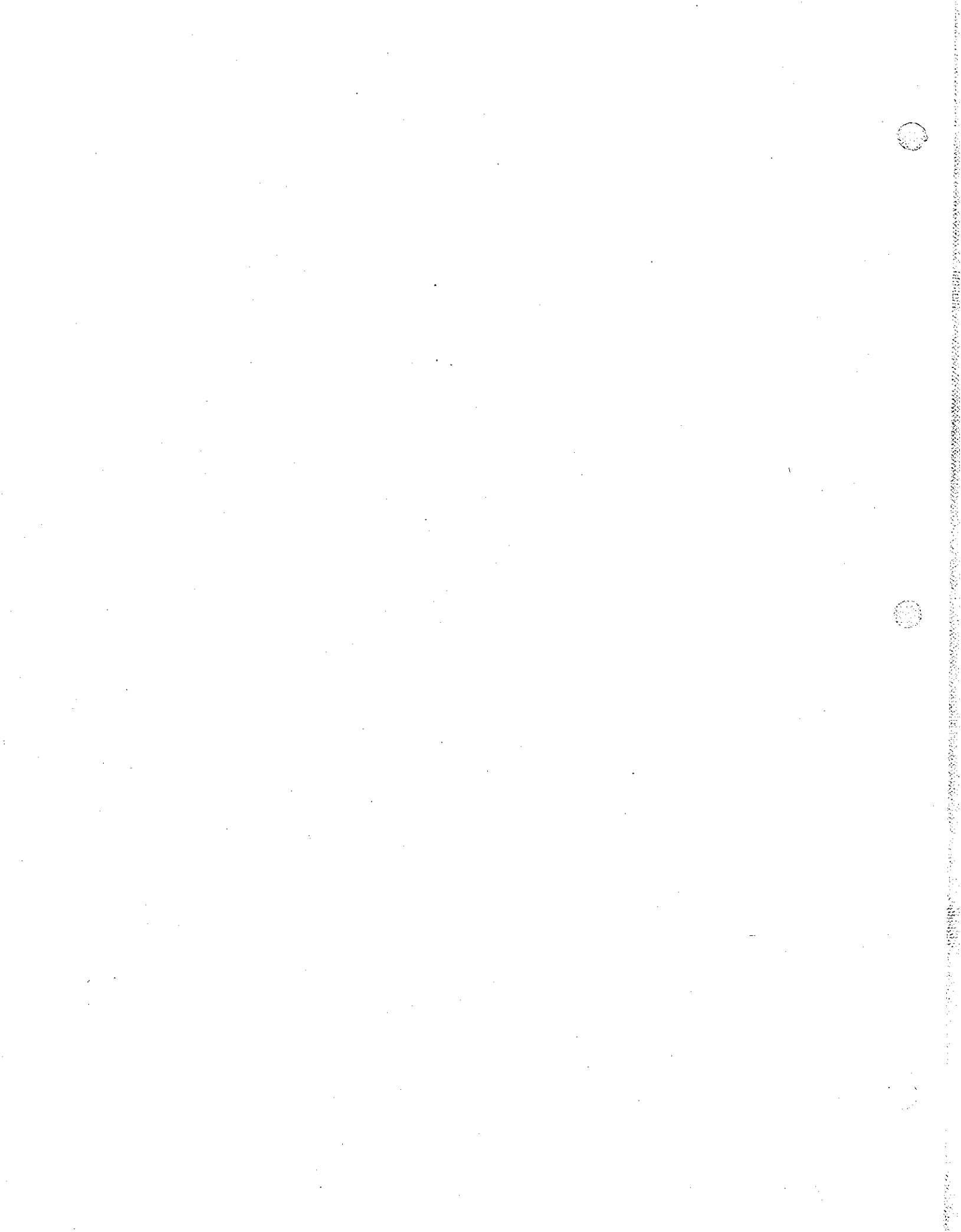
\$ \_\_\_\_\_ PER MO.

DO YOU HAVE ANY OTHER TYPE OF ACCOUNT WITH MOBIL? <input type="checkbox"/> YES <input type="checkbox"/> NO	DO YOU HEAT YOUR HOME WITH OIL? <input type="checkbox"/> YES <input type="checkbox"/> NO
---	---

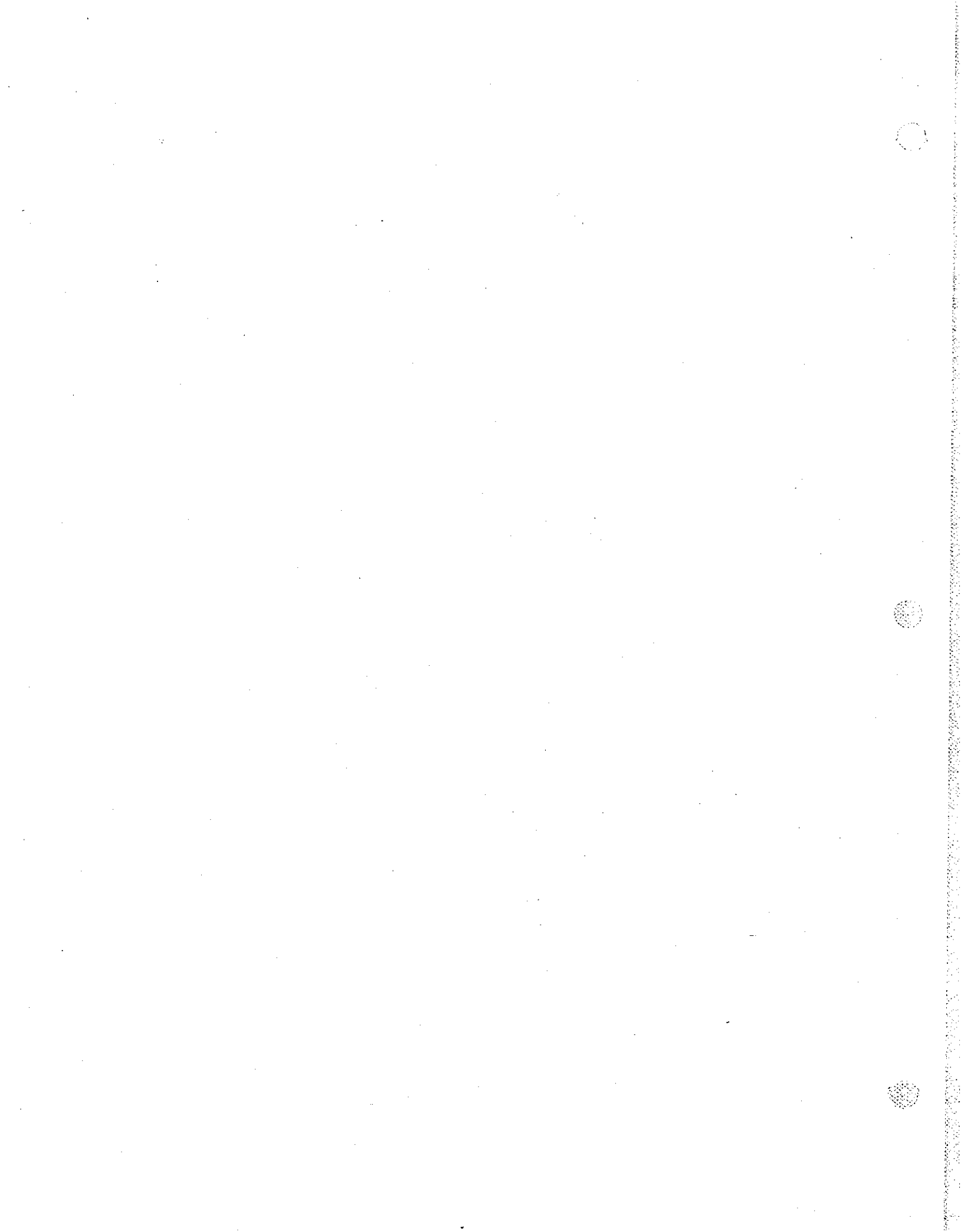
UNDERSIGNED APPLICANT UNDERSTANDS THAT MONTHLY STATEMENTS WILL BE DUE AND PAYABLE WHEN RENDERED; AGREES TO PAY SAME WHEN DUE; AND ALSO AGREES THAT A CHARGE OF 1 1/2% MAY BE IMPOSED ON PAST DUE BALANCES WHICH APPLICANT AGREES TO PAY WHEN INCLUDED IN THE STATEMENT.

PLEASE SIGN BELOW. SIGNATURE IS REQUIRED ON ALL APPLICATIONS

\_\_\_\_\_ (SIGNATURE)      \_\_\_\_\_ (DATE)



Write a short note to Uncle Maurice and Aunt Martha from Henri telling them that Henri and his family are settled in their new house and suggest a date when they might come for a visit.



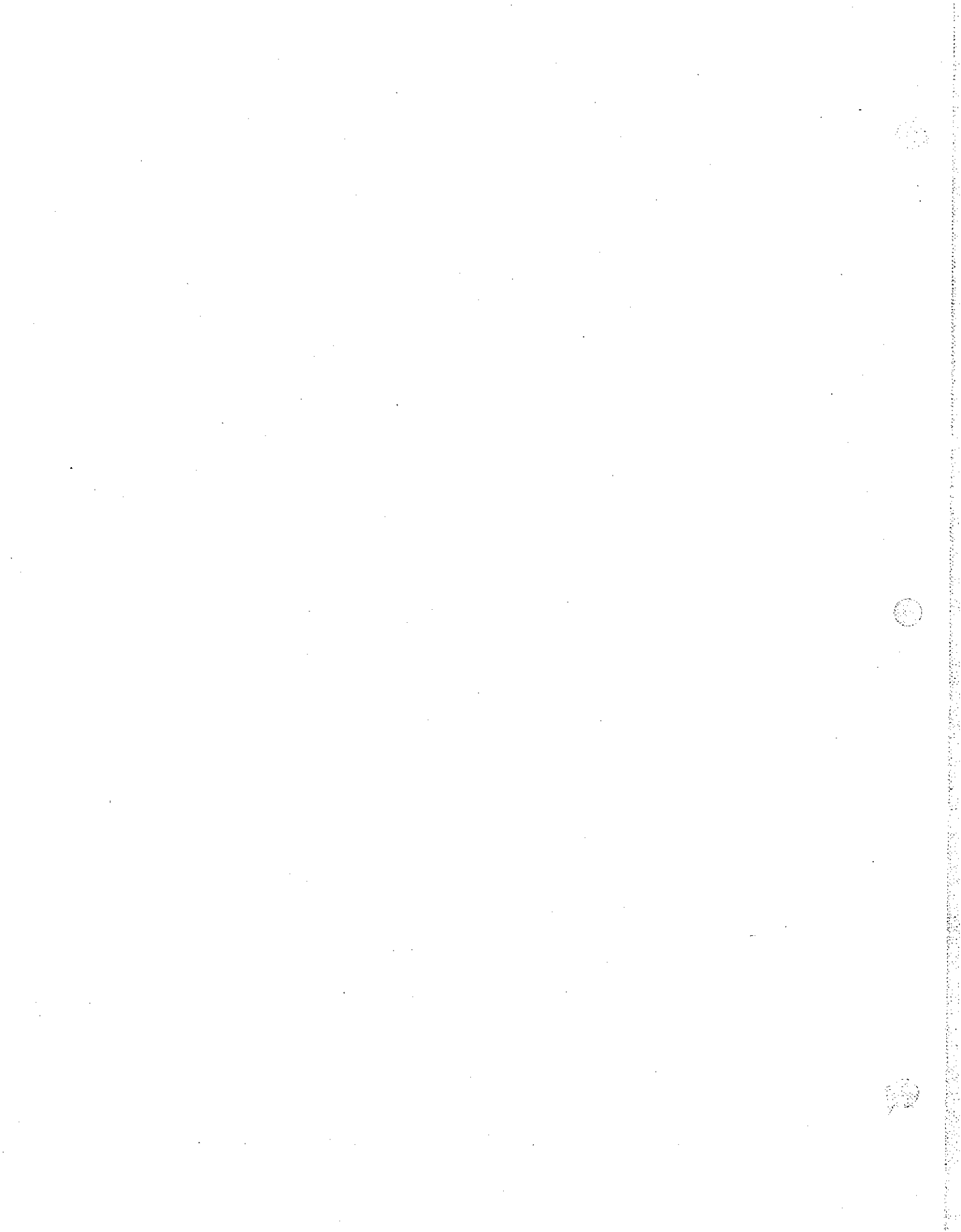
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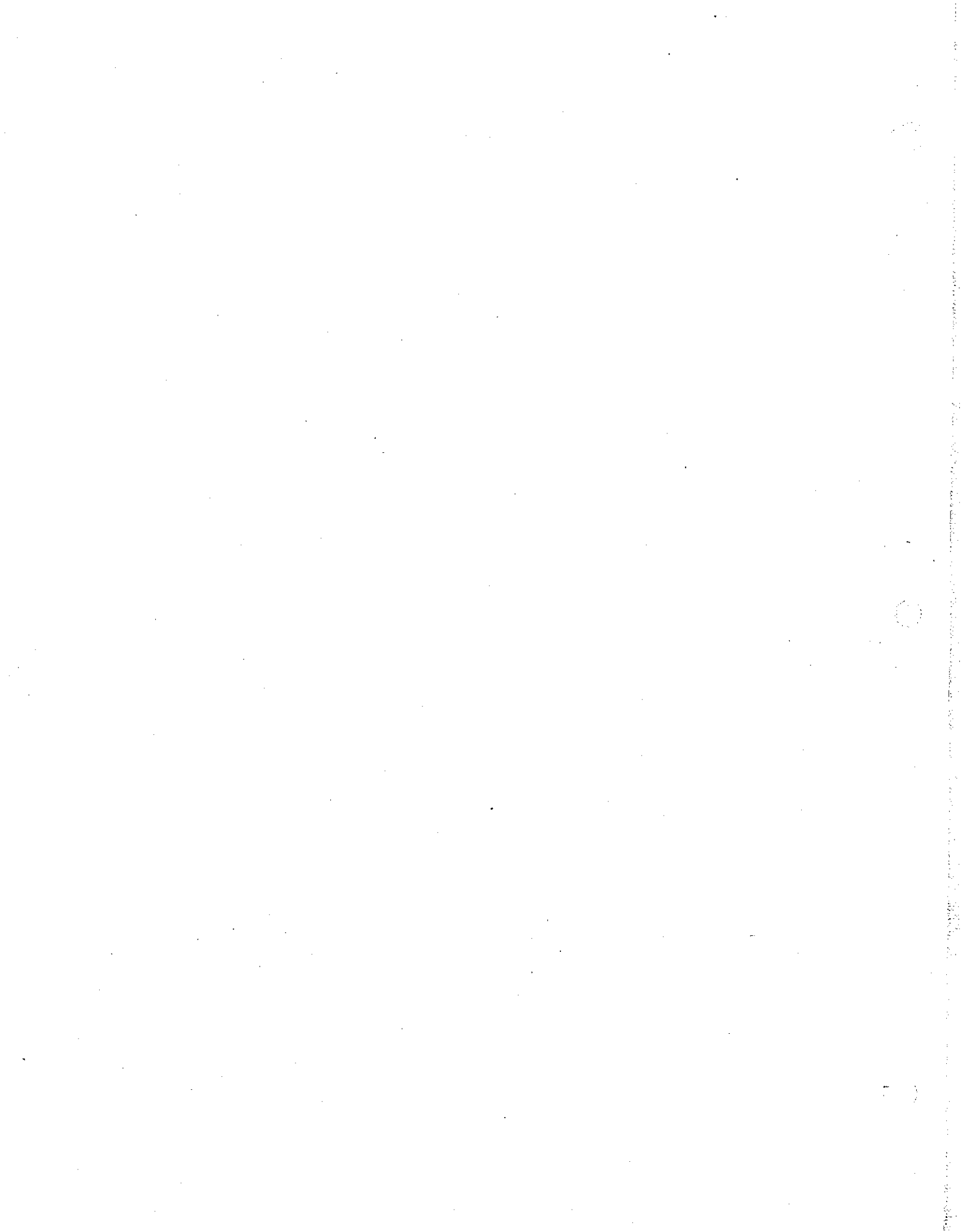
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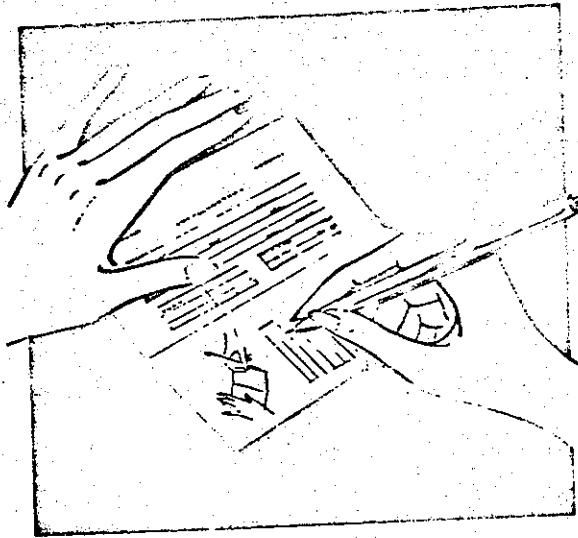
Hayden, Rebecca E. and Dorothy Pilgrim and Aurora Haggard. Mastering American English. Englewood Cliffs, New Jersey: Prentice-Hall, 1956.



APPENDIX







Just fill out the attached application. Your credit will be ready when you come in to Grants. Tell us how much you want in handy credit coupons: \$200, \$300, \$500. Use them like cash for anything you want in stores that are members of the "Grant-a-Charge" plan.

Then you pay your bills at the "Grant-a-Charge" credit office at Grants. Just one place to get your credit coupon book, one place to pay your bills. Quick and easy, isn't it? Send your application in today and join the shoppers that say 'charge' with "Grant-a-Charge".

P.S.

What a great idea for gift shopping!

BRING IN OR MAIL TO *Grant-a-Charge* CREDIT OFFICE IN GRANTS

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ HOW LONG? MO. \_\_\_\_\_ YEAR \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

OWN \_\_\_\_\_ RENT \_\_\_\_\_ PHONE \_\_\_\_\_

I HAVE A BANK ACCOUNT AT \_\_\_\_\_  CHECKING  SAVINGS

I HAVE ACCOUNTS AT		
FIRM NAME	Open	Closed

I AM EMPLOYED AT FIRM \_\_\_\_\_

HOW LONG \_\_\_\_\_ MO. \_\_\_\_\_ YR.

OCCUPATION \_\_\_\_\_

**GIMBELS**

**APPLICATION FOR CREDIT**

TYPE OF ACCOUNT (CHECK ONE)

DATE

DO NOT WRITE IN THIS SPACE

**NEW YORK**

PLEASE PRINT CLEARLY

REGULAR

OPTION

CEP

///

FIRST NAME      INITIAL      LAST NAME  
 (IF MARRIED PLEASE USE HUSBAND'S NAME)

STREET AND NUMBER      APT. NO.      TELEPHONE NUMBER  
 CITY, STATE      ZIP CODE

NUMBER OF PLATES: 1  2   
 NO. YRS AT PRESENT ADDRESS      OWN RENT BOARD      NO. OF DEPENDENTS      HUSBAND'S OR WIFE'S FIRST NAME

OTHER ADDRESS (IF LESS THAN 2 YEARS AT PRESENT ADDRESS)

OWN RENT BOARD     
 CITY, STATE

FIRM NAME      POSITION      INCOME OR SALARY

PHONE      HOW LONG?      YRS.      MOS.

ADDRESS

FORMER BUSINESS (IF LESS THAN 2 YEARS AT PRESENT BUSINESS)      POSITION      HOW LONG?      YRS.      MOS.

FIRM NAME      ADDRESS

FIRM NAME      POSITION      INCOME OR SALARY

ADDRESS

PHONE      HOW LONG?      YRS.      MOS.

PERSONAL REFERENCE:

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS

REG. CK  SAVINGS   
 SPEC. CK  LOAN

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

NAME      ADDRESS      CITY, STATE

**PLEASE READ AND SIGN THE AGREEMENT ON THE REVERSE SIDE.**

AREA CODE:      CEP RATE:      APPROVED BY:

**RETAIL INSTALLMENT CREDIT AGREEMENT**

In consideration of the extension of credit to me, or members, of my family, by Gimbel's, from time to time for the purchase of goods and/or services (whether by mail, telephone or otherwise), I agree that each purchase shall be evidenced by such form(s) as Gimbel's may use from time to time and that Gimbel's may use me for, and I agree to pay, the cash sales price of each item so purchased and a credit service charge of 1 1/2% per month on the balance up to \$500 (subject to a minimum of 70¢) and 1% on the balance over \$500 from month to month (plus or minus 7/8¢ or less). I will pay my account in monthly installments in accordance with the payment schedule.

I WILL PAY THE TOTAL INDEBTEDNESS AT ANY TIME: Gimbel's reserves the right from time to time to change the above schedule generally for all customers and upon receipt by me of notice of such change, the same shall be deemed incorporated into this agreement; provided that, in the absence of my default, Gimbel's will not arbitrarily and without reasonable cause accelerate the maturity of any part or all of the indebtedness owing hereunder.

In the event of default in any payment, the entire outstanding balance shall become immediately due and payable at Gimbel's option, and if the account is then referred to an attorney for collection, I will pay an attorney's fee not to exceed 20%. This agreement may be terminated at any time by either Gimbel's or myself, at the option of the other, but such termination shall not affect my then existing obligations under the agreement.

THE ABOVE PROVISIONS DO NOT APPLY TO A 30 DAY CHARGE ACCOUNT UNLESS THE BUYER AGREES TO PAY HIS BALANCE IN FULL EACH MONTH WHEN DUE. In that event, at Gimbel's option, all of the above provisions, including credit service charge, shall be in force.

I WOULD PREFER A GIMBELS 30 DAY CHARGE ACCOUNT.

I WOULD PREFER A GIMBELS OPTION ACCOUNT.

If I Own:      My Minimum Payment is

Up to \$60	\$10
\$60 to \$90	\$15
\$90 to \$120	\$20
\$120 to \$180	\$30
\$180 to \$240	\$40
\$240 and over	1/5 of my balance

I WOULD PREFER A GIMBELS CONTINUOUS EASY PAYMENT ACCOUNT.

Highest Balance	Monthly Payment	Highest Balance	Monthly Payment
\$ 20-60	5.00	450-500	25.00
60-75	6.00	500-600	27.00
75-100	7.50	600-700	30.00
100-125	9.50	700-800	35.00
125-150	11.50	800-900	40.00
150-175	12.00	900-1000	45.00
175-200	13.00	Over 1000	Special Arrangement
200-225	14.50		
225-250	15.50		
250-300	18.00		
300-350	19.00		
350-400	22.00		
400-450	24.00		

**RETAIL INSTALLMENT CREDIT AGREEMENT**

GIMBEL BROTHERS, INC.  
 375 Broadway, New York 1, N.Y.

BUYER'S SIGNATURE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZONE \_\_\_\_\_ STATE \_\_\_\_\_

**NOTICE TO THE BUYER:**

- Do not sign this credit agreement before you read it or if it contains any blank space.
- You are entitled to a completely filled in copy of this credit agreement.

# BankAmericard Application

(Do Not Use This Space)

Answer All Questions-Type or Print

Type 1 3 5 7 2 4 6 8

C. L. 3 5 \_\_\_\_\_

Area \_\_\_\_\_

No. 1 2 3 4 \_\_\_\_\_

Approved By \_\_\_\_\_

Date \_\_\_\_\_

1 2 3 4 5 6 7 8 9 0

I was introduced to Vermont BankAmericard By:

- Radio/TV Advertising
- Billboard
- Newspaper

Merchant (Name) \_\_\_\_\_

Other \_\_\_\_\_

Last Name (Please Print)		First Name		Initial	Age	Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) <input type="checkbox"/> Single			
Street Address			Spouse's First Name		Init.	Age	Depend'ts	Social Security No.	
City	State	Zip Code	Telephone No.		Driver's License #		At Present Add. Own <input type="checkbox"/> Yrs. Months Rent <input type="checkbox"/> w/Parents <input type="checkbox"/>		
If at above address less than 3 years, give former address _____ Years									
Presently Employed By (Bus. Name if self employed)			Monthly Income		Occupation		Years	Months	
Business Address: Street				City and State			Business Tel.		
Previously Employed By			Address		Occupation		Years	Months	
Spouse's Occup.		Monthly Income		Spouse Employed by		Address		Bus. Tel.	Yrs. Months
Automobile Make		Year	Financed By		Address		Account No.	Balance	
Name of Nearest Relative NOT Living with Me					Address		City and State		Relationship
Credit References (Banks, Finance Co., Credit Unions, Stores, etc.) and Complete List of ALL Debts Now Owning. Attach Add'l Sheet if Necessary.									
Name			Address			Account Number		Balance Due	
Rent Payment		Mortgage Payment		Name & Address of Land'ord or Mortgage Holder			Purchase Price		Mortgage Balance
\$		\$					\$		\$
Bank With: Bank		Branch		Account No.					
Checking		Bank		Branch		Account No.			
Savings									

I have read and agree to all the terms and conditions of the Cardholder Agreement set forth on the reverse hereof wherein applicant is called holder. The above information is true and complete. Notice to the Buyer: do not sign this agreement in blank. You are entitled to a copy of the agreement at the time you sign it. Keep it to protect your legal rights.

**X** \_\_\_\_\_ **X** \_\_\_\_\_  
 Signature of Other Applicant Relationship Signature of Applicant Date

Ref. No. ....

## APPLICATION FOR United States Savings Bonds—Series E

The undersigned hereby applies for United States Savings Bonds of Series E as follows:

NUMBER OF BONDS	DENOM. (Face value)	ISSUE PRICE (Each bond)	AMOUNT (Total cost)	SERIAL NUMBERS OF BONDS ISSUED (For use of Issuing Agent)
.....	\$25	\$18.75	\$.....	Q..... E
.....	50	37.50	.....	L..... E
.....	75	56.25	.....	K..... E
.....	100	75.00	.....	C..... E
.....	200	150.00	.....	R..... E
.....	500	375.00	.....	D..... E
.....	1,000	750.00	.....	M..... E
.....	10,000	7,500.00	.....	X..... E
Total amount of purchase			\$.....	XXXXXXXXXXXXXXXXXX

**BONDS TO BE INSCRIBED** { See Department Circular No. 530 for authorized forms of inscription. "Miss" or "Mrs." must be indicated whenever a woman's name appears. }

**T  
Y  
P  
E  
O  
R  
P  
R  
I  
N  
T** Name .....

Address .....

The following person, if any, to be named as  coowner  beneficiary:

Name .....

Bonds will be delivered to below-named applicant unless otherwise here instructed:

**SIGN AND DATE  
HERE**

<b>METHOD OF PAYMENT:</b> <input type="checkbox"/> CASH, SAVINGS STAMPS, OR CHECK <input type="checkbox"/> DEBIT MY/OUR ACCOUNT <input type="checkbox"/>	_____ (Signature of applicant)
	_____ (Address)
	_____ (Date)

**FOR INSTITUTIONAL USE ONLY**

Check or cash enclosed. \_\_\_\_\_ (Name of institution)

Charge our reserve a/c. \_\_\_\_\_

Charge our Treas. Tax & Loan a/c. \_\_\_\_\_ (Authorized signature)

**FOR USE OF ISSUING AGENT**

Application No.	Issue month	Date of issue	Bonds inscribed by	Bonds verified by
Date mailed/delivered	Shipping No.		Bonds received by	

**MEMORANDUM RECEIPT** (For use by agent receiving applications) Ref. No. ....

Received, \$ ..... from .....

purchase price of \$ ..... (face value) United States Savings Bonds, Series E.

.....

Date .....

LIBRARY CARD APPLICATION

C No. \_\_\_\_\_  
Expires \_\_\_\_\_

DO NOT WRITE ABOVE THIS LINE

I apply for the right to use the Library and promise to obey all its rules, to take good care of all books I borrow, to pay all fines or damages charged to me, and to give prompt notice of change in my address.

Sign Full Name \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

Parent's Signature \_\_\_\_\_

GAYLORD 125

PRINTED IN U.S.A.

C No. \_\_\_\_\_  
Expires \_\_\_\_\_

DO NOT WRITE ABOVE THIS LINE

I apply for the right to use the Library, and agree to comply with all its rules and regulations, and to give immediate notice of any change of address.

Sign Full Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Occupation \_\_\_\_\_

Business Address \_\_\_\_\_

GAYLORD 125

PRINTED IN U.S.A.

1. Name Mr. \_\_\_\_\_  
Mrs. \_\_\_\_\_  
Miss \_\_\_\_\_  
Are you Single  Married  Divorced   
Widowed  Separated

2. Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Place \_\_\_\_\_  
Social Security Number \_\_\_\_\_  
Present Residence  \_\_\_\_\_ Zip Code \_\_\_\_\_  
Employer and Address \_\_\_\_\_  
Place a cross (X) in  for address to which mail shall be sent.  
Occupation \_\_\_\_\_  
Give Details \_\_\_\_\_

5. Amount of Premium \$ \_\_\_\_\_ Prepaid  Yes  No

6. Plan \_\_\_\_\_  
Amount applied for \_\_\_\_\_  
Disability Monthly Income \_\_\_\_\_ \$10 Units  
Family Income Rider \_\_\_\_\_ \$10 Units  
Is Double Indemnity Desired?  Yes  No

7. Automatic Premium Loan  Yes  No

8. Premiums to be paid (Check One)  
Annually  Monthly   
Semi-Annually  Check-O-Matic   
Quarterly  Salary Allotment

3. Please List All Insurance in Force on Your Life

Company	Year	Amount	D.I.	W.P.	D.M.I.

9. Dividends to be used (Check option desired)  
1. Reduce Premium Payment  3. Left at Interest   
2. Paid in Cash  4. Paid Up Additions

4. A. Has any company ever declined, postponed, modified, cancelled or otherwise refused to renew, reinstate or issue insurance to you?  Yes  No

B. Will the insurance now being applied for replace any insurance in this or any other company? If yes, attach statement.  Yes  No

C. Is there any other application for life, accident or health insurance now pending or contemplated in another company?  Yes  No

D. Do you intend to change your occupation or travel or reside outside of the United States?  Yes  No

E. Have you within the last five years claimed or received any benefits or pension for any injury, sickness or impaired condition?  Yes  No

F. Have you made any aerial flights except as a fare paying passenger within the past five years or do you have any intentions of doing so in the future?  Yes  No

10. Beneficiary (Print Name in Full) Relationship to Insured

A. Primary Age \_\_\_\_\_

B. Contingent Age \_\_\_\_\_

C. Owner if other than proposed insured Address \_\_\_\_\_

D. Contingent Owner Address \_\_\_\_\_

Special Requests

IT IS REPRESENTED THAT the statements and answers in Parts I and II of this application are full, complete and true and IT IS AGREED THAT all such statements and answers shall form the basis for and be a part of the proposed contract of Insurance.

IT IS UNDERSTOOD AND AGREED THAT: (1) No person, except an Executive Officer (President, Vice-President or Secretary), shall have authority to determine whether a policy shall be issued on this application or to bind the Company by any statement or promise pertaining to any policy issued thereon; (2) Except as stated in the attached conditional receipt, there shall be no contract of insurance until a policy shall have been issued by the Company and delivered by a duly authorized agent of the Company and the first premium paid thereon all during the lifetime and continued insurability of the Proposed Insured; (3) Acceptance of any policy issued on this application shall constitute a ratification of any change, correction or addition made by the Company, except that any change in amount, classification, plan of insurance or benefits shall require a written consent signed by the Proposed Insured and by the Applicant if other than the Proposed Insured.

There has been paid to the agent named below \$ \_\_\_\_\_ on account of the first premium on the insurance of \$ \_\_\_\_\_ applied for and his receipt therefor, detached herefrom and bearing the same date and number as this application, has been accepted.

Dated at \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_

Signature of Proposed Insured \_\_\_\_\_

## AGENT'S REPORT

12. Print Proposed Insured's previous residence and business addresses if they have changed within the past five years.

Residence _____	Time: Yrs. Mos.
Residence _____	
Employer _____ Address _____	
Employer _____ Address _____	

13. What is your estimate of Proposed Insured's annual income?

20. Is the Proposed Insured's reputation as to character and morals good?  Yes  No If no, explain.

14. How long and how well have you known the Proposed Insured?

21. To your knowledge has the applicant ever been declined, postponed or offered a sub-standard contract by any life insurance company, association or society during the past five years?

15. If beneficiary is estate, explain purpose of insurance.

Yes  No  
If yes, please give details.

16. Who will pay the premiums?

Insured  Beneficiary  Owner

22. Have you or your informants ever known of any mental or physical defects or peculiarity?

Yes  No If yes, give details.

17. Have you submitted an application on the Proposed Insured to any other company within the last three months?

Yes  No If yes, give details.

23. Has the applicant lost any time from work within the past two years on account of accident or illness?  Yes  No

If yes, give full details.

18. If the agent or agents of record did not actually solicit this application give the name of the agent or agents who did.

24. Do you recommend the applicant for insurance?

Yes  No If no, give details.

19. Is this application brokerage or surplus business?

Yes  No

If yes, please give reason for submitting same to The Union Labor Life.

25. Are you licensed in the state where you solicited this application?  Yes  No

26. When Proposed Insured is a married woman or dependent child, these facts are required.

A. What is need for proposed insurance?

C. If not insured give reason.

B. If husband or parent is insured for benefit of family give names of companies and amounts in each.

D. Regarding husband or supporting parent Full name Birth date Occupation

7. When business insurance complete the following section.

A. Type of business

Corporation  Partnership

C. In what lines of business engaged?

B. When and where organized or incorporated?

D. What is the purpose of the insurance being applied for?

8. List below all business insurance on the lives of all partners and officers of the company.

Name	Title	Amount of Insurance	Company

Commission Credit \_\_\_\_\_

Signed \_\_\_\_\_

Agent

Assistant General Agent \_\_\_\_\_

General Agent \_\_\_\_\_



Amount of Loan ..... \$ .....  
 Insurance ..... \$ .....  
 Discount ..... \$ .....  
 Chattel ..... \$ .....  
 Net Proceeds ..... \$ .....

**BANK OF SMITHTOWN**  
 SMITHTOWN, N. Y.  
 INSTALLMENT LOAN DEPARTMENT

**APPLICATION FOR LOAN**

Date .....

I hereby make application for a loan of \$

repayable in ..... monthly installments beginning  one month from date of loan  on the following date .....

Purpose of loan .....

FULL NAME	WIFE'S NAME	MARRIED SINGLE DIVORCED	<input type="checkbox"/> NUMBER OF <input type="checkbox"/> DEPENDENTS <input type="checkbox"/> Incl. Self
-----------	-------------	-------------------------------	--

RESIDENCE ADDRESS	HOW LONG THERE?	AGE	PHONE
-------------------	-----------------	-----	-------

FORMER ADDRESS	HOW LONG THERE?	IF SINGLE LIVE WITH
----------------	-----------------	---------------------

IF RENTING NAME AND ADDRESS OF LANDLORD	MO. RENTAL	PHONE
---	------------	-------

PARENTS OR NEAREST RELATIVE	NAME	STREET	CITY	RELATIONSHIP
-----------------------------	------	--------	------	--------------

WIFE'S PARENTS OR NEAREST RELATIVE	NAME	STREET	CITY	RELATIONSHIP
------------------------------------	------	--------	------	--------------

EMPLOYER ADDRESS	HOW LONG?	PHONE
------------------	-----------	-------

OCCUPATION	NAME OF SUPERVISOR
------------	--------------------

PREVIOUS EMPLOYER	WEEKLY INCOME \$
-------------------	------------------

WIFE EMPLOYED BY	NO. YRS.
------------------	----------

HOW LONG?	ADDRESS
-----------	---------

BANK WITH	CHECKING ACCOUNT <input type="checkbox"/>	WEEKLY INCOME \$	SAVINGS ACCOUNT <input type="checkbox"/>
-----------	---	------------------	--

REFERENCES (LIST THREE CONCERNS WITH WHOM YOU HAVE HAD CREDIT, OR BUSINESS EXPERIENCE)

NAME	ADDRESS	OPEN <input type="checkbox"/> CLOSED <input type="checkbox"/>
		OPEN <input type="checkbox"/> CLOSED <input type="checkbox"/>
		OPEN <input type="checkbox"/> CLOSED <input type="checkbox"/>

PERSONAL REFERENCE	NAME	STREET	CITY
--------------------	------	--------	------

PERSONAL REFERENCE	NAME	STREET	CITY
--------------------	------	--------	------

APPLICANT WILL PLEASE ANSWER EACH OF THE FOLLOWING QUESTIONS COMPLETELY, OR STATE "NONE"

Estate Owned:

Description and Location of Property	Title in Name of	Cost	Assessed Value	Estimated Value	Amt. of Mortgages		Monthly Payments
					First	Second	

Mortgage: To whom indebted

State Details of Life Insurance:

Name of Company	Amount	Cash Surrender Value if Any	Name of Beneficiary

Automobile: Make ..... Year ..... Lic. No. .... Is it Financed? ..... By Whom? .....

State whether you have any securities or investments .....

Have you now or have you ever had any judgments, garnishments, or other legal proceedings pending against you ..... If so, give particulars.

State whether you have ever been a borrower or a co-maker in the Personal Loan Dept. of this bank .....

Are you making any installment payments to banks, loan companies, installment or finance companies, or others? ..... If so, give details below. (IF NONE, PLEASE STATE "NONE")

Name of Bank, Company or Individual	Address	Account Number	Original Amount	Balance Unpaid	Amount Due Each Month

This loan if granted will be discounted at a rate not exceeding six dollars per annum discount per \$100.00 face amount of loan.

You are authorized to obtain any information you may require regarding the statements made. You are also authorized to deduct at your option any monies which may be owing by me to you and to remit the balance of the proceeds to me by ordinary mail by your official check, the responsibility for the receipt of which is assumed by me. If this application is not approved, I authorize you to return the note by ordinary mail at my sole risk and to retain the application for your records.

I affirm that the statements made by me in this application are true and correct and are made knowing that you will rely thereon in advancing credit.

APPLICANT MUST SIGN FULL NAME

STATEMENT OF \_\_\_\_\_

OCCUPATION \_\_\_\_\_ ADDRESS \_\_\_\_\_

Member Federal Reserve System

FOR the purpose of procuring credit from time to time with you, for my negotiable paper or otherwise, I represent and warrant that the following is a true and accurate statement of my financial condition on \_\_\_\_\_, 19\_\_\_\_, with the understanding that the Officers of the Bank in granting a credit, rely upon the accuracy of this statement; and further, whenever my financial condition is changed materially from the financial condition shown in the following statement, I agree to give said Bank immediate written notice of such change, whether applications for further loans are made or not; in the absence of such notice or of a new and complete written statement, the following statement may be considered as a continuing statement and substantially correct and upon applications for further credit or renewals or extensions of credits previously extended. I do hereby represent and warrant that the Officers of said Bank may rely upon this statement as a true and accurate statement of my financial condition at the time such further credit or renewal or extension of previous credits is requested:

ASSETS			LIABILITIES		
	DOLLARS	CTS.		DOLLARS	CTS.
Cash on hand and in Banks			Total of Outstanding Accounts Payable		
Accounts Receivable (collectible)			Balance Due on Time Pay't Accts.		
Notes Receivable (collectible)			Notes Payable Vermont National Bank		
Readily Marketable Securities			" " Other Banks		
" " " Pledged			" " Others		
Cash Value Life Insurance			Due to Insurance Co's on Policy Loans		
Other Quick Assets (itemize)			Due Brokers on Securities		
			Real Estate and Other Taxes Unpaid		
			Interest Due on Notes and Mtg's		
			Other Current Liabilities (itemize)		
<b>Total of Current Assets</b>			<b>Total of Current Liabilities</b>		
Real Estate (see schedule)			Mortgages on Real Estate		
Furniture, Automobiles, Etc.			Other Deferred Liabilities (itemize)		
Investments not Quickly Salable					
Other Assets (itemize)					
			<b>Total Liabilities</b>		
			<b>NET WORTH</b>		
<b>TOTAL</b>			<b>TOTAL</b>		

STATEMENT OF INCOME

Annual Income from Salary.....	\$.....
Annual Income from other Sources.....	\$.....
	\$.....
<b>TOTAL</b>	\$.....

PURPOSE OF LOAN \_\_\_\_\_ AMOUNT OF LOAN \$.....

MANNER OF PAYMENT \_\_\_\_\_

SOURCE OF FUNDS FOR REPAYMENT \_\_\_\_\_

THE FOREGOING STATEMENT HAS BEEN FILLED IN BY ME OR FROM INFORMATION FURNISHED BY ME, AND I KNOW THE CONTENTS THEREOF.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ Signature \_\_\_\_\_